Business Intelligence Council
Minutes from May 17, 2021

Attendees: Sabrina Andrews, Stacey Bradley, Sammara Evans, Mike Kelly, Stacy Lee, Caroline Maulana, and Mews, and Nicole Spensley

Absent: Kelly Epting and Brian Mallory

Agenda – Topics of discussion as follows:

1) CarolinaAnalytics launch
   - Feedback
   - Access
   - Training
2) Completing Admissions
   - Remaining six campuses for undergraduate admission
   - Reengaging Graduate & Professional Schools
3) Flagship Analytics Council
   - Scope
   - Membership

Meeting Notes

- CarolinaAnalytics launch:
  o Overall positive feedback from both the Power User and Executive User training sessions.
  o Some trainees leveraged the training sessions available on Blackboard
  o Both Joe Mews and Stacey Bradley shared secondhand feedback as well

- Completing Admissions:
  o Unanimous decision to move forward and implement remaining six campuses at once
  o There are no major scheduling conflicts on UofSC's part
  o Palmetto College requested to go through the validation process as a single unit/group - this will limit additional customizations that may delay the project schedule.
  o Aiken stressed the criticality of HelioCampus developers resolving earlier found data discrepancies
  o Additional discussions needed with the Graduate and Professional schools Admissions offices to determine any changes to their admission process and assess the value of including them in reporting.

- Flagship Analytics Council:
  o Introduction made to council organization
  o Scope of council discussed and charter briefly reviewed
  o A couple of named members were disclosed

Action Items - see below:

Action	Owner	Status

The Business Intelligence Council unanimously decided to move forward and implement remaining six campuses (Aiken, Beaufort, Lancaster, Salkehatchie, Sumter, and Union) at once. Palmetto College will go through the validation process as a single unit/group.	BI Council members	Approved

References

Link to BI Council's description, membership, and meeting minutes
Tableau Server (analytics.sc.edu) site link