#### Regional Campus Faculty Senate Minutes of Meeting October 3, 1975

<u>Welcome</u>

The general session of the Senate was called to order by Chairperson Emily Towler (Aiken), promptly at 2:15 p.m. The Chair announced that the meeting would abide by Robert's Rules of Order, and requested all Senators speaking from the floor to identify themselves by name and campus. The purpose of this request, Chairperson Towler explained, is to enable the Senators to associate names with faces of speakers, and the Secretary to associate names with speakers from the tape of the proceedings.

Minutes of April 11, 1975 Approved

Chairperson Towler then called for any corrections to the minutes of the April 11, 1975 meeting in Beaufort. There were none, and the minutes were approved in the form in which they had been sent to each Senator. The Chair also requested that any corrections to the Roster of Senators, which had been distributed immedicately preceding the meeting, be made know to the Secretary immediately following the meeting.

### I. Comments by University Officials

Chairperson Towler announced that Dr. Patterson would be available later in the meeting to address the Senators. She then called on other University officials to address the Senators at this time.

Dr. Keith Davis

A. Dr. Keith Davis, Provost of the University, informed the Senators of recent accomplishments and anticipated projects on the Columbia Campus. According to Dr. Davis, the development of four new career oriented post-baccalaureate academic programs on the main campus, together with the development of the University's Regional Campus Systerm, have placed the University in a distinctive position nationally. Drawing his information from his progress report before the last Board of Trustees' meeting, Dr. Davis informed the Senators of significant details of the four new, as well as some of the projected, post-baccalaureate program. He prefaced his remarks by noting that Regional Campus development will be the subject of a progress report being prepared through Dr. H. Willard Davis' office for the mid-winter meeting of the Board of Trustees.

The four new post-bacalaureate programs are: (1) a School of Medicine, which presently has a basic science faculty for the first two years. Negotiations with hospitals for the second two years of critical medical training and clinical specialties are under way, and accreditation might be granted as

September, 1976. (2) A School of Public Health which, as a collection of seven related Master's programs, has the goal of upgrading the skills of South Carolina health practitioners in both preventive aspects of health and medicine and in the delivery of health services. (3) A Criminal Justice program to train the state's professionals, which, like (2) above, utilizes a small faculty of experts and the existing resources of the University. (4) A Masters in International Business Studies that combines an intensive first year of language studies with a second year of business studies and a final six-month internship working for an international business?

Post-baccalaureate programs projected for the coming year include: (1) a Masters in Media Arts that will combine classical art training with technical training in media production (and that will include an educational track for media-arts instruction). Masters in Applied History that will combine historical preservation with art and architectural historical interests; and (3) a Masters in Computer Science. A Bachelor's degree in Criminal Justice, to complement the two-year and Master's programs, is also under consideration. Noting that the University has had a stronger tradition in areas other than professional development, Dr. Davis emphasized the ambitious nature of the new programs, and the important educational opportunities they will provide for students of the state.

Concerning other matters, Dr. Davis commended the Regional Campuses for quickly and effectively setting up a promotion and tenure system last year. He also commented on the Clemson-USC joint proposal to remove both universities from the purvue of the Commission of Higher Education. "The salient point of the proposal", he said, "is to make it clear that we've got to face the issue of (whether we are) going to have a statewide coordinating agency with some power, and with an agreed-upon means of funding, or not."

## Dr. H. Willard Davis

B. Dr. H. Willard Davis, Vice President in charge of Regional Campuses, explained that the Clemson-USC joint proposal referred to by Dr. Keith Davis, had been prompted by a state-imposed five million dollar reduction in USC's budget which the regional campuses were fortunate in not also having to sustain. He then reported that fall enrollment figures for the regional campuses had been very good, with only one campus (Salkehatchie) falling slightly short of its projected enrollment. Dr. Davis stated that Aiken is now a four year campus with over 1000 FTE's, thus becoming the third campus authorized by the Board of Trustees to conduct senior-level courses and to conduct Baccalaureate programs. With final accreditation visits

scheduled to Coastal Carolina in February and to Spartanburg in April, he commented that this is probably the end of development of four year campuses.

Returning to the budget situation, Dr. Davis said that the state's projected shortfall from revenues of this year might result in a 3.5% reduction in regional campus budgets for this year. He expressed confidence that salaries would not be affected, but noted that other expenditures will have to be watched in the event the State Budget and Control Board orders the reduction.

Dr. Davis also mentioned that a new set of contracts between the University and each regional campus' local commision has now been developed. New contracts had been made necessary, he explained, because the respective roles of the state and the local communities in supporting regional campuses have changed drastically from the original conception. He concluded his comments by saying he was not sure of what luck the regional campuses will have with the Commission of Higher Education and the legislature in appropriations, but assured the Senators that his office would represent the regional campuses as best they can.

#### Dr. John Duffy

Dr. John Duffy, Associate Vice President for Regional Campuses, introduced several visitors to the Senate proceedings. These included: Dr. Richard M. Gannaway, Director of the Lancaster Campus; J. Powers, Director of the Military Regional Campus; Dr. Emil Roy, the new Academic Dean at Aiken; and Mr. Leon Elam, who is a member of Dr. Duffy's staff in the Columbia office in charge of public relations and related areas. Dr. Duffy announced that Dr. C.R. Brasington has moved from the Regional Campus Administration to the College of General Studies, even though he will continue to work with Child Development Centers in the state; and also announced that Ms. Linda Allman has left her post as librarian for regional campuses to become a member of the Mississippi State Library system.

He then discussed the problem regional campus faculty have in procuring ID cards for checking books out of McKissick Library on the main campus. According to Dr. Duffy, the problem can be solved by arranging to have each campus receive the machine for processing ID cards for two days, in order for campuses to process their own cards. Faculty should be advised, however, that cards can be obtained more quickly if the individuals who need them go to Petigru College (where the Treasurer's office is located) when they are in Columbia.

Dr. Duffy also discussed the University's Educational Foundation Drive, stating that Faculty response in the past has been gratifying, and he strongly encouraged the faculty to be generous this year. He said that although restricted gifts are allowed, unrestricted

gifts are preferred; and pointed out that the general foundation does provide some insurance benefits and some support for the research for faculty members.

#### Prof. S.H. Ackerman

Professor Stephen H. Ackerman, Chairman of the Main Campus Faculty Senate, welcomed the Senators to the main campus, and heralded the added representation from the regional campuses on the main campus Faculty Senate by suggesting that it will help to bridge the separation that might be sensed between campuses. His speech stressed the fact that we form, at the same time; one university, numerous educational centers, and at least two faculty organizations. matters peculiar to the regional campuses, Professor Ackerman asserted that "A consistent approach to these matters and strong faculty involvement are among the basic reasons for (your Senate's) existence," and he encouraged the Senators to consider their work of the utmost importance. In this regard, he warned the Senators of the two dangers of (a) apathy among col= leagues, and (b) administrative encroachment on faculty prerogatives; and advised Senators to both involve their colleagues and let administrators hear from them.

Professor Ackerman also emphasized the importance of the two senates not working at cross-purposes, of avoiding unnecessary duplications of effort, and of avoiding possible contradictions in their respective actions. He advised Senators that the University Senate's minutes should reach regional campus at least three days prior to the Senate's meetings, and requested the Regional Senate to keep the University Senate informed of its activities. He concluded by exhorting the Senators to feel a sense of pride in their work as teachers.

Nominating Committee Report

II. Report of the Pro-tem Nominating Committee

Dr. Don Weser (Sumter) reported that the resignation of our representative to the main campus Courses and Curriculum Committee has made it necessary to select a new nominee for the position, which it has fallen on the Executive Committee to do. The Committee's nomination, Dr. Weser said, is <a href="Professor">Professor</a> Marnie Foster (Lancaster). Chairperson Towler asked for additional nominations from the floor. There were none, and the Chair announced that the floor would remain open for further nominations until the time for new business.

Standing Comm. Reports

- III. Standing Committee Reports
- A. Rights and Responsibilities

  Dr. John Wright (Union), Chairman of the Committee, reported for the Committee. Professor Marjorie Keller (Apartanburg) is the Committee's Secretary.

Dr. Wright presented the following motion ofr consideration:

1. That the Senate recomment to the Committee of Nine that faculty members who are under their consideration for promotion and/or tenure, but who are refused, be informed of the committee's reason or reasons for refusing them, so that these individuals might be able to improve their chances for a later possibility of selection.

Since the motion came from the committee, the chair noted that it needed no second, and turned the floor over to discussion.

Discussion: Professor Carolyn Wynn (Spartanburg) asked whether the motion applies to both promotion and tenure, or just promotion. Dr. Wright answered that it applies to both, and should be read as promotion and/or tenure. Professor John Samaras (Lancaster) objected that the motion asks the Committee of Nine to consider everyone on the five small campuses, even though it is the case that everyone is recommended by their campuses for promotion. According to Professor Samaras, it is not correct to assumethat a person who has not received a promotion has also been turned down for a promotion. The Chair asked whether Professor Samaras was asking for a point of information. fessor Samaras said yes, and the Chair directed his question to Dr. Duffy, since the chairman of the Committee of Nine was not present. Dr. Duffy responded that the Committee's procedure has been to review the files of every faculty member in the five smaller campuses, unless a faculty member specifically removes himself from consideration. Dr. Duffy point out that in about 80% of the cases, promotion is refused, due to such reasons as length of service in the institution, or failure to be recommend by an administrative officer for that particular year. "What (Professor Samaras) is talking about, " Dr. Duffy went on to say, "is that we will have to write a letter to everybody who doesn't get promoted with a reason why-saying something like 'You didn't serve long enough". Cautioning the Senate against this approach, Dr. Duffy suggested that the motion might be talking about situations in which an individual has reasons for knowing that when he is not promoted, he nevertheless had been recommended for promotion by his director or coordinator, and yet had been turned down. Chairperson Towler interjected that she did not hear that in the Professor Wright responded that in fact, in all cases a person does receive a letter from the Committee, and stated that his suggestion was directed towards the records of those who had been otherwise recommended. The idea of the motion, he said, was to facilitate helping some individaul improve areas efficiently, so that, in subsequent review, he might be able to be recommended for promotion or tenure. He

then asked Dr. Duffy how the Committee of Nine would respond to this statement of the issue. Dr. Duffy responded that he would have to pass that question to the Committee, but added that he did not object to the idea, since he believed that anyone refused promotion should legitimately be told what the reasons of the Committee were. The Committee, he said, could certainly consider such a recommendation. The Chair asked again whether that was the intent of the motion. Professor Wright suggested that he resubmit the motion in such a form that stated that each person refused promotion be made aware of the basic reasons, if not in writing, then at least verbally, and perhaps simply when he requested the information.

On the suggestion of the Chair, Professor Wright agreed to return the motion to the Committee for further deliberation.

Motion Returned to Committee

Pt. of Information on Grievance Procedures

Dr. Wright then directed a point of information to Dr. Davis or Dr. Duffy concerning grievance procedures. He asked that any grievance procedure that would spell out the chain of command that a faculty member must go through, be made known; and also what policies exist for contacting outside agencies such as media and lawyers. Dr. Davis asked last year's chairperson, Professor Carolyn Wynn to respond to the first part of the question on the basis of her experience with a grievance case last year. He answered the second part of the question by stating first his personal opinion that the press is not the best solution for such cases. He then stated that the question of counsel is actually a personal decision, although attempts to solve the problem within the institution ought to be tried first, before seeking outside help. Professor Wynn prefaced her remarks by noting that the grievance procedures are recorded in previous minutes of the Senate, and are available for recirculation. She then stated that the first step in the procedure is to exhaust all local possibilities for easement, including contacting immediate superiors, faculty welfare committees on local campuses, etc. The second step is to submit a request to the Executive Committee of the Regional Campus Faculty Senate, which will then act as a grievance committee. This committee, she said, then meets with all parties involved, gathers the relevant information, and makes a recommendation to Dr. Davis. Dr. Davis, in turn, makes a recommendation to Dr. Patterson. Professor Wright asked whether grievance committees exist on local campuses, and Professor Wynn said no, explaining that the Executive Committee is the grievance committee for all campuses. Chairperson Towler noted that the last grievance case also involved the chairman of the local AAUP chapter, to which Professor Ynn responded that he served only at the request of the party concerned. Duffy added that AAUP chapters ought to be used by

faculty members with grievances, and recommended them as valuable sources of information and assistance.

The Chair accepted the report of the Rights and Responsibilities Committee for its information.

Financial Concerns Committee B. Financial Concerns

Professor Nancy Moore (Spartanburg), Chairperson of the Committee, reported for the Committee. Professor James Otten (Union), is the Committee's Secre-

tary

Professor Moore explained that the Committee had just organized, and no motions to present to the Senate at this time. She recounted the discussion of the Committee, noting that they had conferred with Dr. Duffy for information on the formula used for determing salaries, cost of living increases, etc; and had discussed means of informing the faculty on how the formula is made up at each campus. She also stated that a study of the salary system throughout the regional campus system would be of questionable worth, and that a previous study of this sort failed, among other things, to consider a factor for experience. The issues discussed in the Committee suggest, Professor Moore said, that motions will be forthcoming in the future. The Chair asked the Committee to take charge of disseminating any information it judged important to the Senators. Professor Moore responded that the Committee would do so through its Secretary, Professor Otten.

Intra-University Services

C. <u>Intra-University Services and Communications</u>
Ms. <u>Judy Sessions, Librarian (Salkehatchie)</u> re-

ported for the Committee.

The Committee present two motions before the Senate: 1. "That the Regional Campus Faculty Senate pass a resolution extending its appreciation to Dr. C. Reginald Brasington, formerly Assistant Vice President for Regional Campuses, and to Mrs. Linda Allman, formerly the Director of the Regional Campus Processing Center, for their dedicated service to the Regional Campus System; and that this appreciation be expressed both here at the meeting and that the Secretary of the Senate write a letter extending an expression of our gratitude".

There was no discussion. The motion carried

unanimously.

2. "That the Regional Campus Senate request the Provost, Dr. Keith Davis, to consider a request that Faculty members on regional campuses be allowed an extended loan period for library materials. We suggest that six weeks circulation time would be a reasonable length of time. On several occasions, this Senate has requested that the regional campus faculty receive full faculty privileges concerning library use. This has always been ignored. Three weeks circulation, which is what we are now allowed,

is simply inadequate. This is especially true when dealing with inter-library loans since one-third of this time is spent in mailing time. We would like to point out that the faculty on the Columbia campus has an indefinite loan period and that six weeks is a compromise".

Ms. Sessions argued, in defense of the motion, that the six week compromise would constitute an equitable arrangement, since it would allow a reasonable distance between renewal periods, and obviate the need to request the library to set up special means for telephone renewal privileges. Ms. Sessions also noted that the code on the back of the faculty ID cards could easily be changed for the six week period, and suggested that new cards that are now being processed could be adjusted accordingly.

Chairperson Towler asked for a clarification of the motion, and Ms. Sessions responded that the motion asks Dr. Keith Davis to consider granting the proposal.

There was no discussion. The motion passed unanimously.

Ms. Sessions then announced that <u>Dr. Conway</u>
<u>Henderson (Spartanburg</u>), will be contacting all campuses to determine the status of the Speaker's Bureau.
Although the Bureau has been worked on in the previous years, she explained, the Committee does not know exactly what progress has been made.

#### IV. Special Committee Reports

A. <u>Library Committee</u>--Dr. Conway Henderson (Spartanburg), Representative.

Dr. Henderson reported that the Committee had not yet notified him of a meeting time, but noted that as a member of the Inter-Universities Services Committee, he will be carrying pertinent information to that committee.

## B. <u>Courses and Curriculum Committee</u>--No current representative. No report.

C. <u>Faculty Welfare Committee</u>-- Dr. Harry Shealy (Aiken), Representative.

Dr. Shealy reported that the Committee has met three times and has elected a new chairman. He said that the thrust of the Committee's work this year is going to be small. Instead of concentrating on the State Retirement System, the committee will consider the possibility of making faculty retirement contributions tax sheltered. Dr. Shealy informed The Senators that faculty members could file form 843 with the Internal Revenue Service which could save them \$150 to \$300 a year if the IRS does act favorably on sheltering retirement contributions.

In response from questions from the floor, Dr.

#### Motion 2 passed

### <u>Library Committee</u>

## Courses and Curriculum

#### Faculty Welfare

Shealy stated that the use of form 843 is restricted to a three year time period, and added that it must be filed prior to April 15. At present, he said, it is not possible to get a tax shelter on state retirement.

#### Academic Advisory Faculty Liason

Academic Advisory-Faculty Liason Committee--D. Professor Carolyn Wynn (Spartanburg), Representative.

Professor Wynn reported that the Committee met with the Board of Trustees and submitted to them the main campus Faculty Senate's resolution concerning the Law School. Since then, the Board has decided on a separate course of action, and the net development will come from the Bar Association's Visitation Committee, Ms. Wynn stated.

#### Unfinished Business

Comm. for Professional

Development Appointed Committee, which had been designated to appoint members to the Committee to research means for increased professional development for Regional Campus faculty members (see Minues, 4/11/75, p.3), has appointed the following members: Susan Roberts (Aiken), Joan Taylor (Beaufort), Jim Farmer (Lancaster), Steve Dalton (Military), Judy Sessions (Salkehatchie), John Mecham (Sumter), and Jim Otten (Union). The Chair requested the new members to meet at the close of the general session to decide a time for convening. There was no other unfinished business.

Chairperson Towler announced that the Executive

#### Courses and Curriculum Committee Representative

#### VI. New Business

elected

There was only one item of new business, concerning the election of a representative to the Columbia Courses and Curriculum Committee for 1975-Chairperson Towler reminded the Senators that the Pro-tem Nominating Committee had previously placed the name of Professor Marnie Foster in nomination, and asked for any additional nominations to be made at this time. There were none. A motion was moved and seconded to accept the Pro-tem Committee's recommendation, and the vote was unanimously in favor of the motion, making Professor Marnie Foster the new representative.

Since there was no other new business, the Chair introduced Dr. Patterson and invited him to address the Senators at this time.

#### Dr. Patterson

Dr. William H. Patterson, President of the University, commented briefly on the recent request to the general assembly through the Commission on Higher Education and the Budget Control Board for funding for 1976-77. According to Dr. Patterson, the Columbia campus is seeking \$155 thousand less than it sought last year, in light of the state's worsening financial condition. The Regional Campuses, he said, are seeking \$3.2 million more than last year, partly due to the hoped-for utition fund which would be established under the Institutional Bond Act. The tuition fund would require changing the Institutional Bond Act to cover the four year regional campuses, and would require the general assembly to appropriate money to replace the \$150 per student that would be place in the Tuition Bond Reserve.

In reference to the Clemson-USC joint proposal to secede from the Commission of Higher Education, Dr. Patterson asserted that there seemed to be no reason to be involved in the Commission's procedings if USC is asked to simplify its budget. Rather than rely on a formula, USC would develop a built-up budget based on programs. He also noted that the issue with the Commission would exclude Regional Campuses, since the Commission's formula is inadequate for four year programs. Finally, Dr. Patterson stated that the present financial situation, allowing last year's reductions, is not so bad, but cautioned that a 5% reduction might be coming up.

#### VIII. Additional Matters

Following Dr. Patterson's talk, Dr. Willard Davis suggested that he, together with the President and the Provost, might provide more detail on the formula used in funding, following the end of the Agenda business. Chairperson Towler then asked whether anyone wished to bring forth new business by soliciting a two-thirds majority ruling on the issue. Professor Jack Turner (Spartanburg) responded by asking the Senate to consider coordinating its meetings at the same time and place as the Main campus Faculty Senate meetings, for the sake of those who attend Chairperson Towler noted that this meeting is the only one that is scheduled close to the Faculy Senate's meeting, but allowed the motion to come before the body. Professor Turner's motion to entertain the business was seconded by Professor Nancy Professor Jerry Dockery (Military) asked Moore. whether the motion was to entertain any new business. The Chair stated that the motion could only apply to the issue on hand. Since there was no further discussion, the vote was taken. The motion was defeated, with only eleven out of thirty-seven voting in favor of it. The Chair then reminded Senators that anyone wishing to bring new business before the Senate may also do so by notifying the Secretary in writing to place the issue on the Agenda at least three weeks prior to any meeting.

Professor John Samaras directed two points of information to Dr. Davis, in relationship to the questions raised in the Small Campus Divisional meeting in the morning. First, Professor Samaras asked, why there is a difference between salary

Motion for New Business increases between regional campuses and the main Dr. Davis responded that the same guidelines have been used for both areas, and stated that there has been no difference. Dr. Keith Davis agreed with Dr. Davis, and Dr. Willard Davis then discussed how the raised money becomes available. Second, Professor Samaras also asked Dr. Duffy whether the Regional Campus Faculty Manual is still applicable to the five smaller campuses. Dr. Duffy answered that it was. although the smaller campuses might wish to give some consideration to up-dating it in terms of the more recent main campus manual. Chairperson Towler asked whether all campuses were operating under the manual. Dr. Duffy said they were, with appropriate modifications for promotion and tenure. Dr. Duffy added that the main campus manual is available through the Provost's office, for any Senator who may wish to examine it. and stated in response to a question from Professor Wynn that copies will be distributed to regional campuses through his office.

#### IX. Announcements

#### Next Meeting: November 14

The Chair announced that the next meeting will beheld at the Spartanburg Campus on November 14, 1975.

Dr. Davis postponed the study session on formula funding (proposed earlier), for lack of time and preparation.

#### Ad journment

There was no other business. The meeting was adjourned at 4:05 p.m.

# Attachment A Roster of Regional Campus Senators 1975-1976

Roster of Regional Campus Senators
Aiken
Emilie A. Towler
Beaufort Gordon HaistApt. 4D Stuart Towne Apartments, Beaufort, S.C. 29902
Vincent P. MesaricApt. 19D Stuart Towne Apartments, Beaufort, S.C.
Joan Taylor
Coastal  John Durrell36001/2 N. Kings Hwy; Myrtle Beach, S.C. 29527 Frederick J. Cole43002 Cole Drive, Pawley's Island, S.C. 29526 Darcy Carr
Lancaster  John SamarasP.O. Box 335, Rt. 7, Lancaster, S.C. 29720  James o. FarmerRt. 8, Box 386, Lancaster, S.C. 29720  Marnie Foster
Military Steve Dalton416 Myles Ave., Columbia, S.C. 29208 Jerry Dockery4635 Oakwood Rd., Columbia, S.C. 29208 John Woodward3021 Aintree Dr., Columbia, S.C. 29208

# Salkahatchie Dr. W.O. Lamprecht, Jr.---Box 612, Hampton, S.C. 29924 Ms. Judy Sessions------Wallace Street, Allendale, S.C. 29810

Dr. James D. Finch-----313 North Street, Bamberg, S.C. 29003

#### Attachment A Roster of Regional Campus Senators 1975-1976

	<u>Spartanburg</u>
	Carolyn Wynn735 Palmetto Street, Apartment A, Spartanburg, S.C. 29301
	Conway HendersonDept. of Political Science, USC, Spartanburg, S.C. 29303
	Jack TurnerSpartanburg Regional Campus, USC, Spartanburg, S.C. 29303
•	Marjorie Keller233 Greengate Lane, Spartanburg, S.C. 29302 Alice Henderson211 Brian Street, Spartanburg, S.C. 29301 Nancy P. Moore109 Briarwood Rd., Spartanburg, S.C. 29301
	Lee Craig
	Union  Jim Otten100 Birchwood Drive, Union, S.C. 29379  Betty Martin112 Scott Street, Union, S.C. 29379  John Wright211 Lakeside Drive, Union, S.C. 29379  John WestAlternate

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## Attachment B Roster of Committee Members

#### Committee on Rights and Responsibilities

Name Campus Jim Farmer Lancaster Beaufort Joan Taylor Military Jerry Dockery Lee Craiq Sumter John C. Woodward Military Jim Finch Salkahatchie Union John Wright Aiken Pat Christensen Jack A. Turner Spartanburg Marjorie C. Keller Spartanburg Aiken Nancy Staley

## Committee on Intra-University Services and Communications

NameCampusMarnie FosterLancasterVince MesaricBeaufortJudy SessionsSalkahatchieStephen DaltonMilitaryJohn MechamSumterBetty J. MartinUnion

#### Committee on Financial Concerns

 $\cap$ Name Campus Bill Walker Sumter Union Jim Otten Bill Lamprecht Salkahatchie Lancaster John M. Samaras Aiken Harry Shealy William J. House Aiken Nancy P. Moore Spartanburg Spartanburg Conway Henderson Aiken Susan Roberts James Otten Union

#### Executive Committee

NameCampusEmilie A. TowlerAikenGordon HaistBeaufortCarolyn WynnSpartanburgDon B. WeserSumter

#### Floating

Name Campus Campus Lancaster

