

TWO-YEAR CAMPUS FACULTY SENATE MEETING

USC-LANCASTER

Minutes: February 12, 1982

- I. Call to Order
- II. Correction/Approval of Minutes:
- A. Professor Tandy Willis noted that, in the interest of grammatical accuracy, page 2 paragraph 2 should begin "In answer to a question from...."
 - B. The following typographical errors were pointed out:
 - 1. Page 3, Section 5, line 8 should read "AND WHEREAS...."
 - 2. Page 4, Section D, item 2, line 2, should read "conclusions or recommendations...."
 - 3. Page 5, Vi.A.1.B. should read "The assignment and use of faculty study rooms...."
 - C. Professor Otten requested that page 7, section d., paragraph 2, line 3 read "Rood will write President Holderman...."
 - D. Professor Stine noted that the addendum TENURE AND PROMOTION COMMITTEE 1981-82 should include "LIFELONG LEARNING, Sally Johns." It should also be noted that David McCollum, rather than Lawrence S. Rowland, is representing USC-Beaufort on this committee.

The minutes were approved as corrected.

- III. Guest Speaker: Dean John R. Arnold of Lancaster introduced the guest speaker, Dr. Robert L. Rice, a member of USC-L's Psychology Department and Chairman of the USC-L Retention Committee. Dr. Rice explained that his committee's first project was to ascertain the dropout rate at USC-Lancaster and to determine the characteristics of the "typical" USC-Lancaster dropout. His committee set out to identify these variables indicating potential dropouts and then to shape programs that would promote student retention. After examining a total of fifteen (15) variables (including among other things, new student indicator, enrollment in University 101, age, marital status, major, course load, and evening or daytime schedule), they determined that, in general, those most likely

to stay in school are those involved with the campus (athletics, honors programs, etc.), and those most likely to leave are those involved elsewhere (families, jobs, etc.). He stressed that University 101 is an important factor in retention, but the course doesn't seem to appeal to or appear valuable to older students. An open discussion brought suggestions that special sections of University 101 be offered for older students in the evenings, and that perhaps because University 101 is such an important retention factor, USC-Lancaster would ultimately benefit from offering a modified version of the course (for no credit and at no charge) as a community service.

IV. Reports of University Officers:

- A. Dr. John J. Duffy, System Vice President for Two-Year Campuses and Continuing Education, expressed appreciation to Dr. Rice for his presentation and reiterated his support of University 101.

He then noted that higher education in the United States is in serious trouble, citing financial difficulties as only part of a larger crisis resulting from a current popular attitude that questions the value of higher education. The perception of the University faculty member as an "egghead" who only works fifteen hours a week is becoming more widespread. He appealed to the members of the Senate to take steps toward re-educating the public and the legislators, to make them aware of our genuine interest in students and in building programs to serve them.

Remarking on changes in professional programs on the Columbia Campus, he requested that Senate members be patient and allow the schools themselves time to work out problems. He pledged his office's continuing efforts toward assuring equitable treatment of two-year campus students.

- B. Dr. Robert E. Alexander, Associate Vice President for Two-Year Campuses and Continuing Education, discussed the System Review Panel Report, copies of which were distributed to Senate members. Noting that President Holderman has committed to the Board of Trustees his desire that the

Report's forty-four recommendations be implemented, Dr. Alexander asked the Senate for reactions to the Report and direction in the implementation process.

He then reported that the Faculty Exchange Committee has met and for the first time has had to turn down some requests--a result of growing interest in and support for this program. He expressed his hope that this kind of faculty development can continue and his regret that all requests could not be granted.

V. Reports from Standing Committees:

- A. Rights and Responsibilities - J.T. Myers (Sumter)
Professor Myers announced that the committee met and discussed several issues such as the Faculty Manual supplement and revision, the question of tenure and promotion procedures, and grievance procedures. No resolutions were forthcoming from the committee.

A motion was made that the supplement to the Faculty Manual (a draft of which had been made available to Senate members) be accepted and be prepared for distribution among the campuses. After some discussion clarifying the fact that the supplement contains no new wording (all changes having come from actions recorded in minutes), the motion was carried by voice vote.

- B. Financial Concerns - Mark Lidman (Sumter)
1. Professor Lidman reported that regarding summer school compensation, the Financial Concerns Committee does not recommend one general policy as long as the minor deviations among the various campuses fall under the guidelines of the Two-Year Campus Faculty Manual.

2. He also reported that given the current economic climate, the Financial Concerns Committee requests that State Personnel make a feasibility study of changing the mandatory retirement assessment to a voluntary contribution.

After some discussion, there was general concurrence that the University Faculty Welfare Committee is the appropriate forum for this request. Professor Jerry Dockery, representative to that committee, was charged with introducing and promoting this item at the next meeting of the Faculty Welfare Committee.

3. Professor Lidman reported the Financial Concerns Committee's recommendation that understanding the University's current economic plight, consideration should be given to granting the faculty a cost of living raise consistent with the national cost of living increase, plus individual merit raises. This recommendation was met with enthusiastic support.

C. Intra-University Services and Communications -
Jean Gray (Sumter)

Two items of concern were discussed:

1. In discussing methods of determining representation on the Senate, they noted that the Columbia Campus Faculty Senate representation is based on full-time faculty.
2. In discussing the transferability of rank and tenure, the results of this committee's poll of the campuses indicated a major concern about the inconsistency of the system-wide approach, i.e., a system-wide Tenure and Promotion Committee is part of the process, but rank and tenure are granted only on the campuses where they are earned. The Intra-University Services and Communications Committee decided that the Rights and Responsibilities Committee should study the matter further.

Professor Jerry Dockery moved that tenure granted to a faculty member in the Two-Year Campus System be applicable system-wide. Professor John Stine seconded the motion.

During discussion of this motion, it was pointed out that one ramification of such a policy would be that all untenured faculty within the System in a particular discipline would have to be released before any tenured faculty in that discipline could be released. Professor Doug Darran (Sumter) pointed out that the IUSC Committee had discussed the issue in light of a faculty member's transferring from one campus to another within the System.

After further discussion, the motion was withdrawn. Chairperson Otten noted that he was glad the motion was withdrawn, because the issue needs further discussion in committee before any action is taken. Noting the responsibilities of the IUSC Committee as outlined on p. 14 of the Faculty Manual, he requested that they, rather than Rights and Responsibilities, continue to study the matter. Professor Gray accepted responsibility for further study.

Professor Robert Group (Salkehatchie) asked that IUSC take into account the possibility of abolishing the Two-Year Campus System Tenure and Promotion Committee as useless, if tenure and promotion are applicable to only one campus. Professor Dockery reminded the Senate that precedents have been set whereby rank and tenure have been transferred through administrative action. Dr. Duffy asked that the IUSC Committee meet with him to review the complete background of how the current system evolved. Chairperson Otten requested that the IUSC Committee communicate closely with Dr. Duffy, and that the committee assiduously study the matter and report at the next Senate meeting.

D. Executive Committee - Jim Otten (Union)

Professor Otten reported the following discussion at the meeting of the Executive Committee January 29, 1982, in Columbia:

1. Location and date of April Senate meeting
2. Executive Committee's lack of voting privileges--no action taken
3. Method of campus representation on Faculty Senate--referred to IUSC Committee for study
4. Administrative promotion from instructor to assistant professor, instead of Tenure and Promotion Committee consideration--no action taken
5. Clarification of Two-Year Campus Faculty Senate authority, re: courses and curricula (see Appendix A).

Reports from Special Committees:

A. University Library Committee - Tandy Willis (Union)
The University Library Committee met February 11, 1982, at 3:00 PM in the Thomas Cooper Library in Columbia.

In this meeting Mr. Toombs, Director of Libraries, presented the recommended library book budget for 1981-82 to the Library Committee for approval. The normal budget was \$1,007,230. A one-time gift from the Athletic Department of \$250,000 was added to the normal budget, bringing the total budget for 1981-1982 to \$1,257,230. The gift money from the Athletic Department was allocated as follows:

1. \$215,000 was used to fund periodical purchases.
2. The remainder went to a) increased departmental allocations,
b) binding and the general budget.

After extensive discussion concerning the formula used by the Director of Libraries to determine the amount of money allocated to each department, the Library Committee unanimously passed the following motion:

"The Library Committee agrees in principle with the recommended library book budget dated February 11, 1982."

- B. University Curricula and New Courses Committee
J.T. Myers (Sumter)
The Committee has met almost weekly in Columbia. Most of the material before the Committee centered on upper-level courses and programs not offered on the Two-Year Campuses, e.g., Pharmacy. One item of interest to the Two-Year Campuses is the approval of a Spanish 111 course. This course is a one-semester intensive course that offers 7 hours of credit. There are no immediate plans to offer that course on Two-Year Campuses.

Professor Myers requests that when people hear of possible changes in courses in Columbia, they let him know to be sure he is aware of them.

- C. Research and Productive Scholarship Committee
J.T. Myers (Sumter)
There was no report, as the committee has not met since the last Senate meeting.
- D. Faculty Welfare Committee - Jerry Dockery
(Lifelong Learning)
There was no report, as the committee has not met since the last Senate meeting.
- E. Academic Forward Planning Committee - Larry Rowland (Beaufort)
Professor Otten reported for Professor Rowland that during the committee's one meeting (by telephone), they approved a Ph.D. program in Computer Science.
- F. Academic Affairs/Faculty Liaison Committee
John Samaras (Lancaster)
The Committee's meeting dealt with a grievance, which is confidential in nature.
- G. System Committee - Jim Otten (Union)
The Committee has met three times since the last Senate meeting.
1. November 20, 1981
 - a) Discussion of the University's position and actions to be undertaken regarding 1982-83 budget process.
 - b) Report of the System Review Panel.
 - c) Discussion of SACS self-study accreditation and "system" concept.
 - d) Report by President Holderman re: Far Eastern trip.

2. December 18, 1981
 - a) Discussion of Registrar letter re: Revised System transfer between schools policy: Development of a pre-major status; and admission to campus of initial enrollment (acceptance) only (not to the System). This policy effective Fall 1982. Purpose - better management of System growth and transfer.
 - b) Report on search for athletic director and football coach.
 - c) Discussion of 1982-83 budget.

3. January 22, 1982
 - a) Discussion of 1982-83 budget: Agreement between USC/governor re: Surcharge; surcharge policy; future budgetary requests (no additional budget requests from Budget and Control Board); better economy in future will aid tremendously in budget crunch.
 - b) Discussion of possible tuition increase--difficult to avoid under present circumstances.
 - c) Discussion of 1982 commencement--no central theme throughout System this year.
 - d) Dr. Holderman announced that he plans to visit all campuses this spring.

VII. Unfinished Business

- A. Professor Willis asked Professor Dockery if the Faculty Welfare Committee had any more information on the 9 month/12 month salary payment schedule. Professor Dockery explained that because the committee had not met, he had no further information.

- B. Dr. Duffy presented to Professor Sam Greenly (Beaufort) a plaque for his distinguished service as Chairman of the Regional Campus Faculty Senate 1971-1972.

- C. Professor Otten announced that the next Senate meeting will be April 16 at Beaufort.

- D. Professor Otten appointed the following Nominating Committee:

Professor Billy Cordray (Salkehatchie), Chair
Professor Sally Johns (Lifelong Learning)
Professor Jim Otten (Union)
Professor Rod Sproatt (Beaufort)
Professor Wade Chittam (Lancaster)
Professor Pete Maness (Sumter)

VIII. Announcements

- A. Dean Darwin Bashaw urged Senate members to bring squirt bottles containing a mixture of Avon Skin So Soft and water to ward off Beaufort's population of gnats.
- B. Dr. Duffy recognized John R. "Pete" Arnold, the new Dean of the Lancaster Campus, who was officially congratulated by the Deans of the other campuses and the members of the Senate.

IX. Adjournment

Respectfully submitted,

Sally Johns, Secretary



APPENDIX A

UNIVERSITY OF SOUTH CAROLINA

COLUMBIA, S. C. 29208

Office of the Vice President
for Two-Year Campuses
and Continuing Education

January 6, 1982

Memorandum

TO: Mr. T. Luther Gunter, Registrar

THRU: Dr. Stephen H. Ackerman, Associate Provost

FROM: Dr. John J. Duffy, System Vice President for
Two-Year Campuses and Continuing Education

Recently changes were made in the Associate Degree Program in Technical Nursing in Columbia. These changes had no impact on the Associate Degree Programs at Aiken, Spartanburg and Coastal, but for some reason were considered to apply to Lancaster. Although the changes were not extensive they would cause considerable problems since the Lancaster-York Program is a joint program approved by both TEC and USC. Historically changes in associate degree programs have not been automatically applied at two- or four-year campuses since such courses are not considered integral parts of four-year degrees.

The original precedent for "regional campus" autonomy in associate degree programs can be traced to the action of the Board of Trustees taken on September 23, 1967 establishing the existing system (see attachment). The term "non-Transferable Courses and Curricula" in the context of 1967 referred to occupational associate degree programs.

Operating under this resolution Provost Patterson instituted the "Regional Campus" Senate (now the Two-Year Campuses Senate) which predates the Columbia Faculty Senate. Associate in Arts and Associate in Science Degrees were approved by that body for the non-Columbia campuses. Such degrees to this date do not exist in Columbia but are routinely awarded at other campuses.

Mr. T. Luther Gunter
Page 2
January 6, 1982

As recently as 1979 the Board approved the 1979 edition of The Two-Year Campus Faculty Manual which contains the following statements concerning the functions of a Two-Year Campus Faculty and the Two-Year Campuses Faculty Senate:

Two-Year Campus Faculties

Functions. Within the limits established by the Board of Trustees and the policies and rules of the University Faculty, the faculty of a two-year campus will have policy-making authority over standards of admission, registration, requirements for and the granting of degrees, the general curriculum, instruction, research, extra-curricular activities, discipline of students, the educational policies and standards of the campus, and all other matters pertaining to the conduct of faculty affairs including the authority to discipline its own members. These policies are expected to be generally consistent with the educational policies and standards of the University and will differ only in meeting specific requirements of the campus. As such occasions arise, the faculty shall be consulted on the election or appointment to the Office of System Vice President for Two-Year Campuses or the Dean of a two-year campus and, through an appropriate committee, shall communicate its views thereon to the President and the Board of Trustees. Each individual faculty shall make recommendations to the Two-Year Campus Faculty Senate on such matters as are appropriate or require the approval of that body and shall determine the manner in which Two-Year Campus Senate policy decisions are implemented on its campus. Actions taken by an individual faculty are subject to the approval of its Dean and, ultimately, to the Provost, the President, and the Board of Trustees. Each faculty has the right to appeal any decision made by the Two-Year Campus Senate to the Provost. (The Two-Year Campus Faculty Manual, pages 11 and 12)

Two-Year Campus Faculty Senate

Functions. The Two-Year Campus Faculty Senate of the University of South Carolina was created by the two-year campus faculty to act for that body,

Mr. T. Luther Gunter
Page 3
January 6, 1982

subject to review by the Provost, the President, and the Board of Trustees. The Senate has policy-making authority over standards of admission, registration, requirements for and the granting of degrees, the general curriculum, instruction, research, extra-curricular activities, discipline of students, the educational policies and standards of the University system, and all other matters pertaining to the conduct of faculty affairs, except where the authority has been specifically reserved for the two-year campus faculty itself. These policies are expected to be generally consistent with the educational policies and standards of the University and will differ only in meeting specific requirements of the Two-Year Campus system. (The Two-Year Campus Faculty Manual, pages 12 and 13)

Interestingly enough the Two-Year Campuses Faculty Senate and the local faculties have never attempted to change courses in the four-year curricula and have historically exercised their jurisdiction only in the matter of associate degrees.

In view of this I recommend that the changes made in the Columbia Associate Degree in Technical Nursing which the College of Nursing quite correctly assumed did not apply to Lancaster or any other associate degree program outside of Columbia not be applied automatically to Lancaster.

In order to meet the technical problems caused by such action, I propose after conferring with Dean Arnold and Mr. Gunter that we add the following course designations to the computer (credit hours in parantheses):

LNUR 131 (6)
LNUR 131L (0)
LNUR 132 (9)
LNUR 132L (0)
LNUR 231 (9)
LNUR 231L (0)
LNUR 232 (9)
LNUR 232L (0)
LNUR 234 (3)

The "L" prefix indicates that these courses are taught only at the USC-Lancaster campus.

Mr. T. Luther Gunter
Page 4
January 6, 1982

These are technical changes in course designators and not in the substance of the Lancaster program or courses.

Thank you.

JJD/mmd

cc: Dean John R. Arnold
Professor John Samaras

Attachment

After a discussion as to a name for the fund, it was moved by Mr. Wellborn, seconded by Mr. Saleeby and unanimously passed by the Board that Judge Russell's recommendations be accepted and that the Secretary of the Board communicate with Judge Russell to determine his feelings as to a name.

NOTE: The History Department was polled and suggested that the series be named the Russell Lectureship in History. Judge Russell approved this suggestion.

9. The Administration of the Regional Campuses

As a matter of review, President Jones said that the Board of Trustees, on September 18, 1957, approved a contract with the Florence County Higher Education Commission to operate a University Extension Center in the City of Florence. This unit was placed under the administrative direction of the College of General Studies (then the Extension Division) and as the system has developed subsequent units have been administered by the same University division with academic control in the Office of the Dean of the College of Arts and Science.

The recently completed Self-Study of the Regional Campuses and the subsequent visit by the Southern Association of Colleges and Schools reveals that in the past decade these campuses have reached the stage of development where each center or branch needs greater autonomy. To accomplish this, the regional campuses should be placed directly under the President of the University and academic control should be centered at the regional campuses.

Doctor Jones then requested that the following be approved by the Board of Trustees:

The issue of faculty orientation was discussed. There are numerous instances of new faculty members not having copies of the Faculty Manual, credit union programs, and other valuable information. The committee will address this issue more completely in a future meeting.

The University liability insurance policy is being looked at by this committee and by the University attorney. The committee agreed that the information furnished by the University counsel's office was inadequate and vague. We should develop specific questions for the counsel and insist on definite answers.

There was a discussion of reinstating the free tuition for the University family. The members of the committee all agreed the overall quality of the support staff, especially secretaries and typists, had declined because we could no longer attract the graduate student-clerical worker type.

E. Academic Affairs/Faculty Liaison Committee - Jimmie Nunnery for John Samaras (Lancaster)

The AA/FLC met on March 25, 1982. At that meeting the following actions were taken:

1. Approved an Army ROTC Cross-Enrollment Agreement with Coastal Carolina
2. Approved a Ph.D. program in the Department of Computer Science contingent upon final review by the Graduate Council
3. Approved a Ph.D. program and a Doctor of Public Health (D.P.H.) program in the School of Public Health

The committee received as information from Provost Borkowski a summary of the reorganization of the College of General Studies. The significant items of information were:

1. The A.S. in Law Enforcement and the A.S. in Penology programs have been discontinued with greater emphasis now being placed on the M.S. in Criminal Science. Also, the childhood development program has been discontinued.

2. Degrees awarded by the College will no longer specify the area of specialization; that is, degrees awarded are simply Associate in Arts and Associate in Science.
3. The college anticipates a change in name to the College of Applied Professional Sciences.

The committee then went into executive session to consider an appeal of denial of tenure. The proceedings were, as usual, confidential and cannot be discussed here.

F. Academic Forward Planning Committee - Larry Rowland (Beaufort)

Professor Rowland reported that most items before the committee do not affect Two-Year Campuses with the exception of those which affect a student's progression toward a degree. He is particularly concerned with the variety of requirements for entering various programs.

G. System Committee - Jim Otten (Union)

The committee met at 10:00 a.m. on March 19, 1982. Discussion centered on:

1. 1982 commencement--President Holderman stressed the need for quality commencement ceremonies; the President will take any part in the ceremony that is desired by local committee; the Mace will be carried by a local contingent; and coordination should be made with Senior Vice President for Administration Vlahoplus for inviting members of the Board of Trustees to commencement ceremonies.
2. 1982-83 tuition--Vice President Denton stated that there will be no fee increase in Fall 1982, but that summer school tuition will increase \$5.00 per credit hour (Two-Year Campus increase--from \$35 to \$40 per hour). He also noted that there may be a mid-year tuition increase but the administration hopes to avoid such if possible.
3. Board of Trustees--President Holderman announced a new format effective with the April meeting: 11:00-12:30--administrative briefings; lunch; 2:00-4:00--Board meeting.