

UNIVERSITY OF SOUTH CAROLINA
Regional Campuses Faculty Senate
USC Lancaster

Friday, February 19, 1999

Coffee..... 9:30 - 10:00 AM
Lobby, Hubbard Hall

Morning Session10:00 - 10:15 AM
Stevens Auditorium, Hubbard Hall

Welcome

Standing Committees.....10:15 - 12:30 PM

I. Rights and Responsibilities
Room 202, Hubbard Hall

II. Welfare
Room 204, Hubbard Hall

III. System Affairs
Room 226, Hubbard Hall

Executive Committee
Stevens Auditorium, Hubbard Hall

Deans Meeting
Conference Room, Hubbard Hall

Academic Deans Meeting
Room 118, Hubbard Hall

Luncheon.....12:30 - 1:30 PM
The Gallery, Hubbard Hall

Afternoon Session..... 1:30 - 4:00 PM
Stevens Auditorium, Hubbard Hall

AGENDA

- I. Call To Order
- II. Correction/Approval of Minutes: November 20, 1998
USC Union
- III. Reports from University Officers
 - A. Regional Campus Deans
 - B. Dr. Sally Boyd, Interim Associate Vice Provost
 - C. Dr. Carolyn A. West, Interim Vice Provost & Executive Dean
- IV. Reports from Standing Committees
 - A. Rights and Responsibilities - Professor John Logue
 - B. Welfare - Professor Noni Bohonak
 - C. System Affairs - Professor Steve Bishoff
- V. Executive Committee - Professor Danny Faulkner
- VI. Reports from Special Committees
 - A. Committee on Libraries - Professor John Catalano
 - B. Committee on Curricula and Courses - Professor Robert B. Castleberry
 - C. Committee on Faculty Welfare - Professor Bruce Nims
 - D. Faculty-Board of Trustees Liaison Committee - Professor Kay Oldhouser
 - E. Research and Productive Scholarship Committee - Professor Todd Scarlett
 - F. Other Committees
 1. Insurance and Annuities - Professor Bill Bowers
 2. Conflict of Interest Committee - Professor Tandy Willis
- VII. Unfinished Business
- VIII. New Business
- IX. Announcements
- X. Adjournment

THE UNIVERSITY OF SOUTH CAROLINA
REGIONAL CAMPUSES FACULTY SENATE MINUTES
USC – LANCASTER
FEBRUARY 19, 1999

MORNING SESSION

CALL TO ORDER: Robert Costello, Chair

There were welcoming remarks from Dean Pappin. Mention was made of the new Arts and Sciences Building now under construction. The scheduled date of completion is November, but it could be finished in September. It will have 17 new classrooms, including a science wing. We will have a 450-seat auditorium, a conference center, seminar rooms, and 12 new faculty offices. We have been meeting with our architects to discuss the upcoming library expansion. We have found asbestos that must be removed before the construction can begin. The campus beautification project that is currently going on was discussed as well.

There was no guest speaker in the morning session, so senators dispersed to committee meetings.

AFTERNOON SESSION

- I. CALL TO ORDER: Robert Costello, Chair
- II. CORRECTIONS AND APPROVAL OF MINUTES OF NOVEMBER 20, 1999.

There was two corrections to the minutes:
On the fourth page there was the report of the Executive Committee. In that report Professor Larry West was referred to simply as "Professor Larry."

Professor Wedlock, Chair of the Columbia Faculty, pointed out that in the Welfare Committee report that he had identified a section about inappropriate relationships between faculty and students and suggested that it be given a more prominent position in the manual. It should not be the manual, but the sexual harassment policy.

With those corrections the minutes were accepted.

- III. REPORTS OF UNIVERSITY OFFICERS:

- A. Regional Campus Deans

1. Beaufort – Dean Plyler
For the text of Dean Plyler's report, please see attachment 1.

2. Continuing Education – Associate Vice Provost John May
John May had to leave the meeting early to meet his mother, who was getting out of the hospital. Sally Boyd read the report. For the text of the oral report, please see attachment 2.
3. Lancaster – Dean Pappin
“I hope that you enjoyed lunch. I already reported some of the goings on our campus during my welcome this morning. Next week we will have a return visit by the novelist Maria Doria Russell. She has just come out with a new book called *Children of God*. Alice Demming spoke last week. Lisa Rashely was kind enough to make all the arrangements for this. Alice is the director of the Poetry Center at the University of Arizona and author of the book, *Science and Other Poems*. The annual meeting of Friends of the Medford Library will be April 6. Billy Boan will be our guest speaker for that presentation. At lunch you saw our art gallery display. Fran Perry and other artist did this. It was a result of a trip to Mexico. We are about to resurrect our University Singers. Darlene Roberts is organizing the chorus.”
4. Salkahatchie – Dean Clayton
Dean Clayton submitted a written report, but only comment on a few of the 17 items on the report. For the full text of the written report, please see attachment 3.
5. Sumter – Dean Carpenter
For the text of Dean Carpenter’s report, please see attachment 4.
6. Union – Dean Edwards
Please see attachment 5 for the text of Dean Edwards’s report.

B. Dr. Sally Boyd, interim vice provost:

A dean for Liberal Arts has been hired. She is a formal Chair of the French Department at North Carolina State University. Her name is Joan Heintz Stewart. A couple of weeks ago there was a conference at Clemson of women in higher education in the South Carolina. A highlight each year is the presentation of the Martha Kahn Piper Award. This is an award named for a former president of Winthrop. She was the first female president of a four-year institution in South Carolina. The award is given for outstanding contributions on behalf of women in higher education in the state. This year the award recipient is Dr. Carolyn West (applause). I wish that I had had a tape recording. After the award was presented, she spoke very passionately about the value of the regional campuses.

"Next Thursday and Friday on the Columbia campus there will be a women's studies conference.

"March 19 on the Columbia we will have two meetings for members of faculty at all of the campuses. One is for faculty members who teach history, and one is for those teaching English. They will focus on teaching in those two disciplines. They are opportunities for sharing ideas. Many of you will be participating in the program. I've spoken to some of you already, and others will be hearing from me soon. This will be continued in the fall with meetings of two other disciplines. We hope to make this a regular thing."

C. Dr. Carolyn West, Interim Vice-Provost and Executive Dean of the Regional Campuses.

"It's nice to see all of you today. Eldon Wedlock is here today. He is Chair of Faculty Senate in Columbia. I want to thank him for taking the time to be with us. He has become so familiar with our interests that he is beginning to be able to speak in Columbia about what we believe and what we are doing. We appreciate him coming today.

"I have just a few things. This is the time of year that USC budget priorities are being established. President Palms presented the USC budget request to House Ways and Means Higher Education Subcommittee on January 27. He emphasized four budget items for USC. The first of those was competitive salary increases for faculty and staff that are fully funded by the General Assembly. Governor Beasley had submitted a budget with a 2% pay raise. Governor Hodges does not submit a budget this year, but he has impact and has suggested a 3% pay raise. Another priority that the President supported was support for 10 million-dollar research funds for the three research campuses. Another is an increase in state match for endowments. That would mean a dollar-for-dollar match with money that is raised. This is done in other states. For instance, Florida contributes two dollars for each dollar raised. This would have a large impact on our fund raising. Finally, the President has supported all of the capital requests for our campuses. He was asked by the Ways and Means Committee to rank those requests, and so CHE ranked them. Since CHE ranked them, we don't know where we stand at this time.

"Item 2 is that the deans on your campuses have received an announcement for the Carolina Trustee Professor. The Board of Trustees approved to underwrite this. This will be awarded annually to the amount of \$2,000, and will be announced each year at the spring graduation dinner. I think that it is significant that faculty eligible are those who hold the rank of tenured full professor on any of the University's campuses. Anyone who demonstrates a record of teaching excellence as well as outstanding performance in research and public service activities. In other words, this is a most valued faculty

award. Nominations and supporting material are due March 15. I suggest that you support your colleagues for this.

“Remember that the call for proposals for Research and Productive Scholarship for spring 1999 has gone out. The award has two categories, one for research up to \$10,000 and the second, productive scholarship, has a maximum of \$7500. The deadline for those applications is March 1.

“As previously mentioned, the new Dean of Liberal Arts has been appointed. You might like to know that she worked with Tom Lisk at N.C. State, so you might mention that you know Tom Lisk when you meet her.

“Finally, my last item is that I want to remind you that the University has passed a policy on computer software licensing and distribution. The provisions are that there must be a record within your institution of what software is on your computers. At least one unit on the Columbia campus has already paid a hefty fine.”

IV. REPORTS FROM STANDING COMMITTEES

A. Rights and Responsibilities – Professor John Logue
The text of this report is found in appendix 6.

B. System Affairs – Professor Steve Bishoff

“The first item on our agenda was to discuss AA and AS degree requirement changes given to us from continuing education. We have a new motion to bring under new business. The Committee supported the requirement changes.

“We entered into rather lengthy discussion of oral competency and computer literacy for the Regional Campuses. We have not come up with any broadly accepted ideas. We did charge the members to go back to their campuses and discuss that with their faculty organizations. We did have some information on the models that were being used in Columbia. Those were lengthy in details. On February 29 the committee sponsored a grant writing workshop in Columbia through SPAR. Seven members of the Regional Campuses attended it, with a heavy contingency from Union. We thought that it was a success. I would like to thank Dr. Carolyn West and Kathy Gue for their support in that activity.

“We talked about criteria for new distance education programs using some observations made on the Sumter campus as a springboard for that discussion. This is problematic. It is new area, and money is not being distributed effectively. Discussions about that are rather naïve, because so little has been done. We look forward to getting a year or two behind us, so that we can see what we did right or wrong. We’ve discussed having a speaker for this

session, but we reshuffled that for several reasons. We will talk to Susan Bridwell to see if she would like to address this body on this topic at the Beaufort meeting.

“We continued accumulating information on duplication and other inter-campus problems. If any of you have some of these reports, please forward them to Professor Susan Smith.

“Finally, we talked about specialized University 101 and its affect on the Regional Campuses. We have a couple of concerns. One is that we want to maintain the general university concept. Another concern is for students who start off in one program, but then change to another. They may take the general University 101 or the incorrect specialized one. We will have a motion about that under new business.”

- C. Welfare –Professor Noni Bohonak
The text of this report is found in attachment 7.

Questions:

Professor Logue: Do we know how many applications that there were for the Provost’s grants?

A: There were eight.

- D. Executive Committee – Professor Danny Faulkner
See attachment 8 for the text of this report.

V. REPORTS FROM SPECIAL COMMITTEES

- A. Committee on Libraries – Professor John Catalano
For the text of the written report please see attachment 9.
- B. Committee on Curricula and Courses – Professor Robert Castleberry
As usual, this was a very entertaining report. Unfortunately, he was not present, so Professor Costello read the report. For the text of the written report please see attachment 10.
- C. Committee on Faculty Welfare – Professor Nims
For the text of the written report please see attachment 11.
- D. Faculty-Board of Trustees Liaison Committee – Professor Kay Oldhouser
Professor Oldhouser sent a note expressing regret in not being able to attend this meeting. This Committee has not met since the last Senate meeting. The next meeting is April 8, 1999.

E. Research and Productive Scholarship – Professor Todd Scarlett
“The upcoming deadline for applications is March 1, 1999.”

F. Other Committees

1. Insurance and Annuities – Professor Bill Bowers.

Professor Costello read a memo from Professor Bill Bowers advising us that the last meeting of this Committee was July 1998. The next meeting is in two weeks to discuss home and auto insurance. Furthermore, Professor Bowers is no longer the RCFS representative to this Committee; Ms. Ida Fogel of USC – Aiken is.

Professor Costello opined that this new appointment indicates a broadened definition of the Regional Campuses.

Professor John Catalano asked if this matter would be pursued

A: Mary McDonald replied that we have never had an elected position on that Committee. Jerry Dockery served for many years at the appointment of the President.

Professor Catalano asked the Executive Committee to discuss if we should ask the administration for a member on that Committee. The Chair agreed.

2. Conflict of Interest Committee – Professor Tandy Willis

“You will be happy to hear that Committee has not met.”

VI. UNFINISHED BUSINESS

The Rights and Responsibilities Committee had a motion dealing with the grievance procedure. Chair John Logue admitted that this was the first time that this has actually come forward as a motion, though it has been discussed prior to the previous two meetings. The volume of the motion was in attachment 6 of minutes of the last meeting. The motion is to accept the language of contained in attachment 6 of the minutes of the November meeting with the following change: strike the additions to the section on definition of faculty. Therefore the definition of faculty will revert to current wording in the manual

The motion passed without dissent.

VII. NEW BUSINESS

Nominating Committee: Mary Barton:

A copy of the report, which is slate of officers to be voted on at the April meeting, is attachment 12.

There were two motions from the System Affairs Committee, read by Professor Steve Bishoff, Chair.

1. The first motion is to accept the AA and AS degree requirement changes coming from Continuing Education. They have addressed the oral and computer competency issues by requiring THSP 140, COMP 101.

Professor Macias: Will these courses now be required for all campus AA and AS degrees?

A: No. This applies to Continuing Education degrees only.

The motion passed without dissent.

2. We move that general University 101 continue to be accepted as fulfillment of a University 101 requirement for those majors that have a specialty University 101.

Professor John Catalano: Are you asking that we dictate to different departments what they can require of their students for their degrees?

A: Up to this point they have been accepting them. This is to express our feeling that they continue to do so.

Professor Catalano: So this is merely advisory?

A: Yes. This is an expression of desire, because we have no authority to command.

Professor John Logue expressed displeasure with the wording of motion.

Other professors expressed concerned with what this motion accomplishes and where the action originated. Can we require this of different departments? The example of Engineering specialty University 101 on the Sumter campus was discussed. Professor Sal Macias suggested that our motion should instead be to ask that departments stop specializing University 101.

Professor John Logue moved that the Committee reconsider the motion and perhaps get in touch with some of the departments that have created specialty courses and indeed see if it is possible to do what you are suggesting.

Professor Logue's motion was quickly seconded and passed.

VIII. ANNOUNCEMENTS

None

IX. ADJOURNMENT

**Dean's Report
USC Beaufort
February 19, 1999**

ATTACHMENT 1

I would like to express my appreciation to Dean Pappin and the Faculty and Staff of USC Lancaster for your hospitality in hosting this winter meeting of the Regional Campuses Faculty Senate.

Tyler Gault Jr. has been hired as the Conservation Educator for the Center for Coastal Ecology. Having worked as the interim caretaker on Pritchards Island he will now apply his MA degree in Environmental Leadership to teach programming on the Island and assist in program development.

Bo VonHarten has been hired as the new caretaker for Pitchards Island. Bo earned his BS degree in Marine Science at USC and has returned home to Beaufort.

Dr. Ron Harshbarger, professor of mathematics, recently presented the paper "The Use of Mathematical Modeling in an Interdisciplinary Setting" at the Eleventh International Conference on Technology in Collegiate Mathematics, New Orleans. In addition, Dr. Harshbarger presented the paper "Using Hotel, Restaurant and Tourism Applications to Increase Interest in Calculus" at the Joint Mathematical Association of America/American Mathematical Society Meeting in San Antonio, Texas.

Covering This Century: Magazine Covers by Artists/Illustrators from the Twentieth Century debuted February 18 in the USC Beaufort Art Gallery.

This exhibition, curated by Dr. Efram Burk, assistant professor of Art History, is didactic in nature and emphasizes the artists, their work, and its cultural significance in the twentieth-century. Covers created by well known artists such as Ert'e, James Montgomery Flagg, Paolo Garretto, Jacob Lawrence, Maxfield Parrish, Norman Rockwell and many more are featured. The exhibition will be on display February 18-March 26. An opening reception will be held on February 18 from 6:00-8:00pm in the lobby of the Performing Arts Center.

The Rafael Sabatini Players and the Roges & Vacaboundes of the University of South Carolina Beaufort are presenting Terrence McNally's comedy *Bad Habits*. The play consists of two one-act plays, each relating to separate approaches to the treatment of dependencies. *Bad Habits* is being presented March 4, 5, and 6 at 8:00 in the Performing Arts Center.

Speakers announced for African American History month. The African American Student Association has presented or will be presenting the following speakers: Dr. Ade Koledoye: February 11, 8 p.m. in the auditorium of USC Beaufort's Performing Arts Center. The topic was "Ties of the Gullah Culture to Africa". Alonzo Stevenson spoke February 18th, on "African American Culture". On February 21, 8 PM, Gullah Stories will be told by Robert Swinton in the auditorium of the Performing Arts Center. Dr. Adeleri Onisegun will be the last speaker of the month on February 26th, at 8 p.m. in rm.

101 of the Performing Arts Center. Dr. Onisegun's topic will be "Outstanding African Women in History: Lessons in Power And Excellence".

Contemplative Approaches to Environmental Awareness, a program offered through the Center for Coastal Ecology will take place Saturday, March 6, from 8:30 a.m. to 4:00 p.m. Nan L. White, an ordained minister and a certified yoga instructor at the YMCA of Beaufort County, will introduce participants to rudimentary techniques of Hatha Yoga which develops strength and flexibility in order to unify the body, mind and spirit. Tyler G. Gault, Conservation Educator for the Center for Coastal Ecology and a student of Shambhala Meditation will lead participants in a nonsectarian tradition of meditation and examine its relationship to perceiving the natural world. Cost for this full day seminar at Pritchards Island is \$25. To register call the Center for Coastal Ecology, 843- 521-4134

Faculty and Staff Lamb Roast, will be held February 27 at the Callawassie River Club. Hot dogs, Vince Mesaric's spit-roasted lamb, and beverages will be provided. Activities may include volleyball, badminton, and horseshoes. RSVP no later than Feb. 19 to Dr. Bob Hohman in Hilton Head, 785-3995 or Mary Webb in Beaufort, 521-4114.

In closing, I will tell you that the Faculty and Staff of USC Beaufort look forward to welcoming you to Beaufort on Friday, April 9, for the spring meeting of this Faculty Senate.

Submitted by Dr. Chris Plyler

ATTACHMENT I

ATTACHMENT 2

**Report of Continuing Education
John P. May
Associate Vice Provost for Continuing Education**

Continuing Education is working on finishing the final update for the current Strategic Plan.

In our credit programs the schedules for summer and fall offerings have been completed. Spring Semester is progressing in a very normal fashion.

In our non-credit programs:

1. Starting Sunday, two back-to-back conferences will be conducted at Myrtle Beach. These are "Stop Surfing and Start Teaching," which focuses on Internet course delivery, and "Wellness," which focuses on health and wellness issues on campus.
2. Educational Travel just finished one of our most aggressive ventures with a cruise in the Australian area. Next month a London Ireland tour will be undertaken.



ATTACHMENT 3

OFFICE OF THE DEAN

DATE: February 16, 1999

TO: Regional Campus Faculty Senate

FROM: Carl A. Clayton

SUBJECT: U.S.C. Salkehatchie Report to Regional Campus Faculty Senate

1. Dr. Ann Carmichael and Ms. Anne Rice are to be commended for the overwhelming success of the 1999 Chamber of Commerce Business Expo held in Walterboro.
2. Several U.S.C Salkehatchie employees played significant roles in the success of Allendale County Alive obtaining an Enterprise community designation for Allendale County along with a \$250,000 a year grant, for 10 years. The designation and grant was one of 20 awarded nationally, of which 17 were awarded to Native American communities.
3. The U.S.C. Salkehatchie Internal Audit draft report has been received and the U.S.C. Board of Trustees is to review it on March 25.
4. The television marque system located in several high traffic areas on the Allendale campus is up and running. Please contact Andy Thomas at (803)584-3446, ext. 157, if you have information or announcements to be posted on the TVs.
5. Dr. Duffy and the President and Business Manager of Allen University visited the LRB and other campus facilities January 26.
6. Mr. Charles Hulstruand is working on a proposal to prepare a Master Plan for the campus.
7. Professor Larry West resigned effective Spring Semester. A search is underway to fill that position.
8. The Bookstore ribbon cutting is scheduled for March 2 at 5:00 p.m. Western Carolina Higher Education Commission members would greatly appreciate your attendance. They are pleased with the outcome of this project.
9. The new signage on the U.S.C. Salkehatchie campus is very attractive. Please thank Ms. Beverly Wilson.

10. Mr. Charles B. Shawyer with S. C. State Budget and Control Board visited U.S.C. Salkehatchie February 11 for a campus review.
11. Dr. Simms and colleagues from S. C. State University are to meet with Salkehatchie officials March 8 to discuss potential joint endeavors.
12. The Western Carolina Higher Education Commission members are honoring Dr. and Mrs. Duffy with a dinner March 11.
13. A Mardi Gras parade and cookout was sponsored by the Opportunity Scholars Program and Student Government Association February 16. The event was quite a success. The Estill High School band performed and lunch was enjoyed by a couple hundred students.
14. A Groundbreaking ceremony for the U.S.C. Salkehatchie perimeter lighting system is scheduled for February 19. This lighting system is a collaborative effort between Allendale Town and County Councils, SCE&G, private donors, and U.S.C. Salkehatchie and represents a measure of appreciation to our community for its continued support.
15. The U.S.C. Salkehatchie Alumni Golf Tournament is scheduled for February 27 at the Allendale County Golf Club.
16. Ms. Bonnie Furman is to begin work as Director of Continuing Education March 1.
17. A search committee will soon begin reviewing applications for a full-time psychology position. The selected candidate will begin work Fall semester 1999. If you know of persons interested in making application please encourage them.

Thank you.

CAC:pt

CAC:pt



ATTACHMENT 4

UNIVERSITY OF
SOUTH CAROLINA

SUMTER

REPORT OF

THE DEAN OF THE UNIVERSITY OF SOUTH CAROLINA SUMTER TO
THE REGIONAL CAMPUSES FACULTY SENATE

February 19, 1999

Thank you for the opportunity to appear before this body to report on matters of note at the University of South Carolina Sumter.

The unofficial enrollment figures at USC Sumter for the 1999 Spring Semester indicate, as they did for the Fall Semester, decreases in both headcount and full-time equivalency (FTE) enrollments. Strategies being adopted to reverse this trend include enhanced and increased local advertising, the linking of merit scholarships to recruitment of superior students, initiation of a marketing study of our service area, and piloting of changes to our evening class schedule and the addition of Saturday classes next fall.

USC Sumter currently has national searches under way to fill two tenure track positions in English and Speech/Theater. Interviews of finalists commenced yesterday and will continue will into March. Earlier this month, I received notification that sabbaticals had been approved during the 1999-2000 academic year for two USC Sumter faculty members, Professor of History Dr. Tom Powers and Associate Professor of Biology Dr. Steve Bishoff. The Sumter Partnership of the USC Educational Foundation has approved financial support for both sabbaticals. Earlier this week, Vince Halter, long time Associate Dean for University Advancement and Instructor of Government, formally announced his retirement from USC Sumter effective June 30, 1999. Last November, one of our staff members, Mr. E.B. "Mac" McLeod, Jr., was elected to the South Carolina House of Representatives. Also, this week, Dr. Keith Bird, the president of our sister institution in Sumter, Central Carolina Technical College, announced his resignation in order to accept a position in Kentucky as the head of the technical college system.

USC Sumter's major deferred maintenance project of replacing, upgrading, and integrating our campus' fire and severe weather alarm system has finally been completed and tested, and is functioning as intended. In fact, it has already paid dividends in one of our buildings when an air conditioner compressor overheated and caught on fire. The next deferred maintenance project at USC Sumter, scheduled to start soon, will be the replacement of selected doors in three of our buildings with automatic doors that will provide much improved handicap access to those buildings in compliance with the Americans With Disabilities.

USC Sumter's Bicentennial Campaign continues successfully. At the halfway point in the campaign, as of December 31, 1998, USC Sumter had received gifts and pledges of \$1.25 million towards a goal of \$3 million. Our largest gift to date established two endowed professorships, one in business administration and the other in humanities and social sciences. When full funded, each will provide a \$5,000 per year supplement for salary and/or professional development, depending on the preferences of the holders of the professorships.

USC Sumter was extremely disappointed last fall when USC's College of Criminal Justice notified us that, after three years of negotiations, they would not be delivering their bachelor's degree on the Regional Campuses. However, USC Sumter is most eager to join the other Regional Campuses in discussions with USC Spartanburg to secure the delivery of their Criminal Justice bachelor's degree on our campuses. Furthermore, USC Sumter is very encouraged about the prospects of the College of Applied Professions' bachelor's degree in Administrative Information Management being made available on the Regional Campuses.

The Division of Humanities, Social Sciences and Education is sponsoring the "Carolina: Past & Present" lecture series. Professor Walter Edgar will be on campus on February 23 to speak on South Carolina's role in the outbreak of the Civil War. Professor Richard McKaslin will speak in March on Robert E. Lee. Professor Powers from College of Charleston will come in April to discuss African-Americans during Reconstruction. A storyteller in residence appeared last night and will appear today at USC Sumter. Two art exhibits by women artists are scheduled for Women's History Month during March. An invitation is extended to all for all of these.

Finally, we at Sumter are most appreciative of the hospitality shown today by USC Lancaster. I would be happy to respond to any questions at this time.

Respectfully submitted,



C. Leslie Carpenter
Dean of the University

USC Union
Report to Faculty Senate
February 19, 1999

As with all the Regional Campuses, we at USC Union have spent a great deal of our time and energy working on responding to performance indicators. Perhaps our need to respond to these indicators has created a harmonious attitude among our five campuses – more so than any other demand. The cooperation in the sharing of ideas has been spectacular. I wish to give a special thanks to all the Academic Deans, to David Hunter, to Star Kepner at Sumter, and to Robert Cuttino at Beaufort. They have been of great assistance to me and to Dr. Ann Bowles.

We at USC Union still await the legislative action to approve capital improvement funds to begin the renovations on the Truluck Activities Center.

Enrollment for the Fall semester is down considerably from last fall and we are continuing to visit high schools, followup on those not returning from last year, and promote our campus.

As part of USC Union's cultural arts program we had Andrew Brown to perform in January. Last week we had the gospel choirs from Presbyterian College and USC Spartanburg perform on campus. This was a joint effort between the arts series and the Opportunity Scholars Program.

Wednesday, we celebrated one of USC Union's special events, the Annual Founders' Day celebration. We recognized Toccoa Switzer, one of our first patrons and scholarship donors.

USC Union, through the Union/Laurens CHE has accepted an offer from Norfolk Southern Railroad to purchase the property between our Central Building and Main Street (downtown area). Many will remember it as the property with the gazebo.

The City of Union has given the University two small pieces of land adjoining our Truluck Activity Center. In the event the \$250,000 of capital improvement funds is approved, we will be able to expand the Center.

Tommy Simmons, a USC alumnus and an outstanding football player, has given the Union/Laurens CHE the historical residence of Judge Dawkins. This house adjoins our campus and is noted as the site of the S. C. State government for a short period of time during the Civil War. The State government was relocated from Columbia to prevent its destruction by General Sherman.

Report of the Rights and Responsibilities Committee **ATTACHMENT 6**
February 19, 1999

The R & R Committee discussed three issues: a review of the proposed changes to the RCFM, Appendix III, Grievance Procedure for the Regional Campuses; a report from the chair of the RCT&P Committee; and Post-Tenure Review Procedures.

We will have a motion regarding the grievance procedure that will be presented during old business.

The report from the RCT&P Committee included a problem mentioned in previous reports of RCT&P Committees; namely, the restriction of faculty T&P files to a 30 page primary file plus a supplementary documentation file. The members of the RCT&P Committee often arrive at the meeting of that committee without prior access to the documentary file.

The R&R Committee suggests that the documentary file should be available in the Vice Provost's office during the entire review period. If an RCT&P Committee member has a question regarding materials in the documentary file (the materials should be referenced in the primary file) the Committee member should access these materials by viewing them in the Vice Provost's office. All reviews should be completed prior to the Columbia meeting of the RCT&P.

The Post-Tenure Review processes of individual campuses were discussed. It was agreed that members of the R&P Committee would bring copies of these processes to the next Senate meeting. We will compare the processes and review them relative to the general guidelines passed by this body.

Faculty Senate Welfare Committee
2/19/99

ATTACHMENT 7

Members Present:

Noni M. Bohonak - USC Lancaster, Chair
Lisa Rashley - USC Lancaster
Carla Curran - USC Beaufort
Paul Stone - USC Salk.
Sal Macias - USC Sumter
Bob Kears - USC Union
David Bowden

The Welfare committee met to continue work on the salary study and computer policy. In addition, the committee was asked to review the Provost's Grant Proposals.

1. Salary Study - To date, we have received ^{and USC Union} explanations of how pay raises are calculated from USC Sumter and USC Lancaster. Members discussed the advantages and disadvantages of having some type of mathematical model available. This was done while referring to Dr. Duffy's June 2, 1998 memo concerning the "1998-99 Salary Plan" and the form used for evaluating faculty. Upon further consultation with committee members, a statement will be made summarizing the committee's findings at the April meeting.
2. Computer Policy - USC Sumter reports that their policy is the same as the USC Columbia policy. USC Lancaster, USC Union, and USC Beaufort all sent copies of their computer policy. Campuses returned a survey that was given to faculty requesting input about whether adequate computing facilities are available to support instruction, scholarship, and research.
3. Provost's Grant - Two members of the Welfare committee stepped down from the reviewing of the grants since they had submitted proposals. The remainder of the group selected Sal Macias (Sumter) to chair the group. They started their preliminary reviewing and will continue over the next few weeks until a decision has been reached for each proposal. The results will be forwarded to Dr. West's office prior to the April 1st announcement date.
4. A copy of the computer survey results, a summary of methodology for determining pay raises, and the results of the review of grant proposals will be attached to the minutes of the April meeting.

RCFS EXECUTIVE COMMITTEE MEETING
FEBRUARY 5, 1999

ATTACHMENT 8

1. Reports from each of the campuses were given.

2. Committee Reports

1. Rights and Responsibilities

We'll continue work on the grievance procedures as outlined in the minutes of the last meeting. We're awaiting feedback from the campuses. Our primary task is to work on this and compare the outline to the flow chart that we have today. We don't know if the language change that we made on distinguished and outstanding for full professor have gone to the Provost.

The Chair mentioned that the minutes come out just before the next meeting, and this slows down the process. Can we change our process to speed this? It was decided that the secretary should be responsible for transcribing any motions and transmitting the text to the Vice-Chairman within a week after Senate meetings. It is already the Vice Chair's responsible to forward the motions to the Provost.

2. System Affairs

Distance education work is going forward. We had a well-attended SPAR seminar at Union. The Chair of the committee has been looking at computer and oral competence. This is an issue for SACS compliance. John Gardner's Columbia University 101 class had three days devoted to this. This included oral competency presentations by students.

3. Welfare

We've put out a survey about computer use and availability. Most of the responses from Lancaster are "yes." We're having trouble with pay information. Computer use policies have not been collected yet.

Vice Provost West mentioned that the academic advisory committee suggested that the committee review the faculty development grant applications, but the Chair of the committee did not know about this. Don Greiner is moving forward under this assumption. It was asked if the grant can be used for summer salary. Answer: yes, and next year we'll change the language to reflect that. We also discussed members of the committee applying for grants.

4. Interim Vice Provost West's report

1. A criminal justice program with the Columbia campus didn't work, so we are discussing the possibility of doing the criminal justice program with Spartanburg.

- ATTACHMENT 8**
2. There was a question about post tenure review. Sumter is rumored to have rejected it. Apparently this was confused with the peer review committee. This discussion moved on to peer review in general.
 3. There is some updating that should be done to the Faculty Manual. There are other revisions that are forthcoming, so should we go forward with printing an update? Professor Logue suggested a log for tracking the progress of motions and amendments. The Secretary volunteered to check the minutes of senate meetings since 1995 and report at the Lancaster meeting.
 4. An offer has been made to a candidate for Dean of Liberal Arts. She's from NC State.
 5. The Governor wrote a letter of support of the regional campuses. This will be attached to the interim Vice Provost's report at the Lancaster meeting.
 6. Human resources is investigating making homeowner and auto insurance available.
-
5. Progress of search committee – A recommendation was sent to the Provost, but there has been no response yet.
 6. We discussed the feasibility of an on line faculty manual
 7. Speaker for April: we decided to leave flexibility for Beaufort.
 8. Nominating committee: each campus delegation should select a member to meet over lunch at Lancaster.
 9. The Columbia Senate passed a motion to amend the Faculty Manual to prohibit members of committees from serving more than three consecutive years. If this policy stands, it would cause Professor Castlebury to leave the Courses and Curriculum Committee. We should probably take no action on this at this time, because we understand that this policy change has been controversial on the Columbia campus and is being reviewed.

FERUARY 19, 1999 EXECUTIVE COMMITTEE MEETING
STEVENS AUDITORIUM
USC – LANCASTER

We discussed our representation (or lack thereof) on the Insurance and Annuities Committee. The President did not appointed anyone from the Regional Campuses to this committee. Therefore we shall delete a report from this committee in the agenda of future meetings.

Beaufort has asked State Representative Edie Rogers to speak at the meeting there.

As mandated at our meeting two weeks ago, the Secretary collected motions dealing with RCFS faculty manual revisions over the past four years. These were passed to the Vice Chair for action. We need a written response from the Vice-Provost. We also need to move forward with a revision of the Manual. **ATTACHMENT 8**

We discussed the status of post tenure review on our campuses. Are we satisfied with our campus instruments? We had much discussion on the directions that this is going and possible conflicts with policies.

Report from the Committee on Libraries
Submitted by John Catalano

ATTACHMENT 9

A meeting was held on Friday, December 4th at 11 A.M. in the South Caroliniana Library. Dr. Baughman chaired the meeting. The South Caroliniana Library repair is proceeding slowly with masonry moisture problems the major holdup. Charlie Jeffcoat answered questions and promised completion of the project before the bicentennial celebration. The remote storage facility project is moving along and the shelving may be in place by February. The opening date could be as early as April. The next meeting of the committee might involve a tour of the facility. The Thomas Cooper Library needs a major facelift, and Mr. Jeffcoat also addressed this concern. Development opportunities are on the agenda for the next meeting.

**Report on Courses & Curriculum Committee
Regional Campuses Faculty Senate: February 1999
Robert Castleberry (Sumter) *rec***

ATTACHMENT 10

I am sorry that I will not be able to attend the Lancaster meeting. Other responsibilities, some of them personal, and the fact that I cannot be two places at once, are keeping me in Sumter today. While there are some pressing school matters that are requiring my attention, I might as well confess that I am not missing this meeting solely for some noble, self-sacrificing causes. The major reason really is personal. It turns out that my daughter's Christmas present to my wife and I was tickets to an off-Broadway play for this evening, and of course, I must go. (Please note that going to the Senate meeting first would put too much of a time crunch on this whole process). To dissuade you from the idea that I must clearly be getting paid far more than I am worth (to be able to jet off to a Broadway play on a whim), I remind you that I indicated that it was an off-Broadway play. Really, really off-Broadway. At Myrtle Beach. Still, Fran and I are looking forward to our time together, so you guys lose. Or, depending on how you wish to view it, you win (except you still are listening to this idiot report).

Enough palaver. On to the business at hand. Well, truth to tell, it has been really boring in our Courses and Curricula meetings. Since my last report, we did meet in December, we did not meet in January, and the February meeting was delayed a week. I apologize for not getting the February meeting agenda posted in a timely manner, but you will just have to visit the web site to read my excuse. The site is at:

<http://www.uscsumter.edu/~rbcastle/candc.htm>

Some things you may wish to note:

- ▶ WOST is getting close to finalizing a new BA program
- ▶ the Bachelor of Media Arts will be changed to a Bachelor of Art in Media Arts
- ▶ EXSC 223 is attempting to change its prerequisites. I do not know if any of the campuses are using this course, but if you are, please note the new prerequisites of ENGL 102, BIOL 102 with lab, CHEM 111, and MATH 141. If you do offer this course, please give me some feedback; we are currently holding final action on this request.
- ▶ I have sent a letter to Dr. Bob Costello asking him to clarify my term of office. Dr. Costello may wish to talk about the new rule from Columbia (or he may not, who knows?). It appears, given this new rule, that faculty cannot serve on a Columbia Committee for more than three years. Since I have already served about 115 years or so, I am now a little over the limit. A copy of the letter is available through the web site indicated above.

Finally, I remind you that you need to review the Columbia Senate minutes to know what actions have actually been finalized.

MEMORANDUM

ATTACHMENT 11

From: Bruce Nims, USC-Lancaster

To: Regional Campuses Faculty Senate

Subject: Report of the USC Columbia Welfare Committee

Date: February 19, 1999

I am attaching the USC Columbia Faculty Welfare Committee minutes of its meeting of January 19, 1999 meeting, which I attended. ~~These~~^{These} minutes were prepared by Prof. Alan Bauerschmidt, secretary of the committee. The committee also met on February 16, 1999, a meeting I was not able to attend. I will submit the minutes of that meeting at our next Regional Campuses Faculty Senate meeting.

**MINUTES OF THE MEETING OF THE
FACULTY WELFARE COMMITTEE
January 19, 1999**

MEMBERS PRESENT: Eastman (Chair), Alexander, Bauerschmidt, Chubon, Madden, Nims, and Wallulis. Visitors included Don Wedlock (Chair of the Faculty Senate) and Derek Huggins (Director of University Parking).

CALL TO ORDER at 3:10 P.M.

MINUTES of the November 18, 1998 meeting were approved.

REPORT OF THE CHAIR:

The Chair made no report and moved directly to the order of old business.

OLD BUSINESS:

Judy Alexander reported on the meeting of the Child Development Center Committee on January 15, 1999. The Committee considered the development of the mission statement of Center, focusing on its research program. The Committee will continue meeting monthly through the year, with the next meeting scheduled for February 19, 1999.

Ed Madden indicated that he will mail us copies of his promised report on sexual harassment.

Jerry Wallulis reported the interest of Don Griner in advancing a proposal for an Instructional Enhancement Grants that would be supported by a \$7500 allocation. Some 363 non-tenured faculty – 260 directly involved in instruction – who would be eligible for such grants presently exist. Draft copies of a model

for such grants to be designated by the Provost were distributed and discussed. Wallulis moved the endorsement of such a proposal and its transmittal to the administration; this was seconded by member Chubon, and after further discussion the motion was unanimously approved by the Committee. **ATTACHMENT 11**

Eastman reported no further action on the issue of computer policies that have been sent forward.

The Chair opened discussion on whether the Committee might endorse a recommendation that faculty salary increases be made by a dollar or percent amount in the future. After extended discussion it was suggested that the Chair ask the Provost to reconsider specifying an approach to salary increases and suggested procedures to Deans of the various Colleges.

Derek Huggins presented his thinking on a parking plan for the University. It includes the distinction between core and peripheral parking, with core spaces reserved for faculty and staff at a stipulated monetary rate, using a seniority system for the allocation of spaces. The plan includes a transportation component that would permit transit from both peripheral spaces and around the internal core of the campus to permit movement of students and faculty during the day and evening.

Handicapped spaces would be included in the core allocation at the same rate, while additional handicapped and visitor spaces would be made available around the campus. Colleges and Offices of the University could rent spaces for additional visitors and guests. The H-sticker would become obsolete as the transportation system was developed over the next three years, as buses are purchased for speeded-up, peripheral movement. Existing buses would be reassigned to internal core transit.

The Committee recognized that this would be a major change in present parking arrangements and discussed particular difficulties. Mr. Huggins thanked the Committee for its insights and offered to keep the it abreast of further development in the plan.

NEW BUSINESS:

No new business was brought forward.

ADJOURNMENT of the meeting was at 4:40 P.M. The next meeting of the Committee will be on February 16, 1999.

SUBMITTED: Alan Bauerschmidt, Secretary

ATTACHMENT 12

**REPORT TO THE REGIONAL CAMPUSES FACULTY SENATE
FROM THE NOMINATING COMMITTEE**

The Nominating Committee met on February 19, 1999 and will present the following slate of candidates at the April meeting of the Regional Campuses Faculty Senate:

Conflict of Interest Committee – Wayne Chilcote (Salkehatchie)

University Library Committee – David Bowden (Continuing Education)

Board of Trustees: Academic Affairs and Faculty Liaison Committee –
Tandy Willis (Union)

Vice-Chair – Danny Faulkner (Lancaster)

Secretary – Tye Johnson (Salkehatchie)

Member-at-Large – Buddy Dunlap (Continuing Education)

Member-at-Large – Roy Darby (Beaufort)

Other nominations can of course be made from the floor at the April meeting.

Respectfully Submitted,

Mary T. Barton, Chair
Nominating Committee