

THE UNIVERSITY OF SOUTH CAROLINA
Regional Campuses Faculty Senate
USC SALKEHATCHIE
The Atrium - Science/Administration Building

Friday, November 19, 1999

Coffee..... 9:30 - 10:00 AM
The Atrium

Morning Session10:00 - 10:30 AM
The Atrium

Welcome

Standing Committees.....10:30 - 12:30 PM

I. Rights and Responsibilities
Room 119 - Science Building

II. Welfare
Room 112 - Science Building

III. System Affairs
Room 107 - Atrium

Special Committees.....10:30 - 12:30 PM

I. Grievance Committee
Room 120 - Library Building

Executive Committee.....10:30 - 12:30 PM
Library Conference Room

Deans Meeting10:30 - 12:30 PM
Dean's Conference Room

Luncheon.....12:30 - 1:30 PM
The Hut

Afternoon Session..... 1:30 - 4:00 PM
The Atrium

Reception..... 4:00 PM
Library Foyer

Meeting of The Regional Campuses Faculty Senate

November 19, 1999

USC-Salkehatchie

Morning Session:

I. Call to Order

MARY BARTON, PRESIDENT: OPENING REMARKS

Mary Barton opened the meeting and welcomed the Senate. Dean Clayton of USC-Salkehatchie was given a plaque in honor of his thirty years of service to the University. Dean Clayton graciously thanked everyone for the plaque.

The plaque was inscribed,

In grateful appreciation, Dr. Carl A. Clayton, Dean, for 31 years of dedicated service to the University of South Carolina and the Regional Campus System. November 19, 1999, Regional Campuses Faculty Senate.

Mary Barton announced the appointment of Ellen Chamberlain as Regional Campus Faculty Senate Liaison to the Board of Trustees. She replaced Professor Tandy Willis until this Senate could formally elect a member to this committee.

II. Correction and Approval of Minutes

Deferred

Afternoon session:

A moment of silent prayer was held before the beginning of the meeting for Tandy Willis.

III. REPORTS FROM UNIVERSITY OFFICERS

A. Dr. Carolyn A. West, Associate Vice Provost

Dr. Plyler was unable to attend this meeting because of a conflict with a meeting of the Board of Trustees. There was a review of the South Carolina Research Institute Equipment Grants. Seven of these grants were from the Regional Campuses and three from the four-year campuses; there were seventy from Columbia.

Distance education courses are property of the department and not the professor and are not to be used for any other purposes. If a professor intends to teach a distance education course, they should review the appropriate form detailing the appropriate legal restrictions.

The Academic Advisory Council in the process of working out an agreement for improvements in the Inter-Library Loans process. For more information on this contact Linda Allman. If anyone is interested in working on developing a workshop regarding scholarship that could suggest a variety of activities that could fall under the revised definition of scholarship, please contact Dr. West.

B. Dr. Sally Boyd, Assistant Vice Provost for Continuing Education Academic Credit Programs

Continuing Education is searching for a Director for non-credit programs. In credit area, they have been given additional funds to expand course offerings and are making efforts increase enrollments. These funds will be put to use in the spring.

C. Regional Campus Deans

1. USC-Lancaster, Dean Pappin (See Attachment 1)
2. USC-Salkehatchie, Dean Clayton (See Attachment 2), thanked Professor Johnson, Pat Thomas, and Beverly Wilson for their efforts in preparing the campus Senate meeting.
3. USC-Sumter (No Report)
4. USC-Union, Dean Edwards (See Attachment 3)
5. USC-Beaufort, Dean Upshaw

Cited the important work of the Beaufort faculty; they are contributing to the campus and the community. John Blair has directed a play. The Hemmingway symposium has concluded, four of the faculty spoke at the event and it was of superior quality.

IV. REPORTS FROM STANDING COMMITTEES

A. Rights and Responsibilities-Professor John Catalano

Discussed the manual's revisions. The vote was unanimous for these manual changes. The committee heard a report from John Logue.

The only change, suggested by the Don Greiner, was the word "written" added in three specific places. Nothing else has changed since the draft was presented to the faculty. The committee would like this revised manual accepted by full Senate.

The committee suggests that the Vice-chairman of the Senate should look at status of the motions passed by the Senate and report to the Senate as to their progress. There were two charges for committee this year. Manual revisions which have been Completed and to examine a definition of "service" to be included in the manual.

The Rights and Responsibilities committee charged a new sub-committee to examine issue of "service".

Members of sub-committee: Ron Cox, Wayne Chilcote, John Catalano, and John Logue, and Chairman Bonnie Lawrence.

Two questions from Sumter regarding changing peer and post-tenure review forms. These forms are individual campus matters and should be handled locally until such time the senate decides that R&R committee should be involved.

B. Welfare-Professor Noni Bohonak (See Attachment 4)

C. System Affairs-Professor Bette Levine (See Attachment 5)

V. Executive Committee-Professor Tye Johnson (See Attachment 6)

VI. Reports from Special Committees

- A. Committee on Libraries-Professor David Bowden (See Attachment 7)**
- B. Committee on Curricula and Courses-Professor Robert B. Castleberry (See Attachment 8)**
- C. Committee on Faculty Welfare-Professor Bruce Nims (See Attachment 9)**
- D. Faculty-Board of Trustees Liaison Committee-Professor Ellen Chamberlain (See Attachment 10)**
- E. Research and Productive Scholarship Committee-Professor Todd Scarlett (See Attachment 11)**
- F. Other Committees**
 - 1. Conflict of Interest Committee-Professor Wayne Chilcote (HAS NOT MET)**
 - 2. Grievance Committee-Has not met.**
 - 3. Regional Campuses Academic Advisory Council-Professor Mary Barton-**
The committee met on Nov. 12. They discussed the issue of difficulties that faculty have on the Regional Campus accessing library materials, and gaining access to other necessary resources that we need for our scholarly activities and that students need for their course work. If you have any questions, contact Ellen Chamberlain.

VII. Special Orders

- 1. Nominations were held for the Faculty-Board of Trustees Liaison Committee.
- 2. Nominee was Professor Ellen Chamberlain.
- 3. Professor Ellen Chamberlain was selected as the representative of the Regional Campuses.

VIII. Unfinished Business

- 1. The Rights and Responsibilities Committee made a motion to adopt the revised RCFM (previously posted on the Senate web page).
- 2. Professor John Logue provided a synopsis of proposed revisions and responded to questions concerning the motion.
- 3. Professor Robert Castleberry (Sumter) asked if the two motions that had been passed by the Sumter Faculty Organization and forwarded to the RCFS R&R Committee had been considered during the making of the revisions. One motion had requested a restructuring of Promotion and Tenure Criteria. It recommended three main categories for faculty evaluation; teaching, scholarly activity, and service. The second motion concerned a philosophy about being evaluated as "outstanding" and the promotion and tenure process.
- 4. Professor Logue reported that changes to the RCFM were largely actions of the Senate that had accumulated since the 1996 revision and that changes to P&T criteria included definitions and delineation of teaching effectiveness and scholarly activity. Concerning the second USC Sumter motion, the revision of the section dealing with criteria for promotion and tenure may address that Sumter motion. Concerning the first USC Sumter motion, he reported that R&R had appointed a sub-committee to work on "service" for possible inclusion in future manual revisions.
- 5. The Senate voted to approve the revised Faculty Manual.

IX. New Business

None

X. Announcements

1. Professor Buddy Dunlap presented the following resolution honoring Professor Tandy Willis.

**A Resolution
In memoriam of Professor Tandy Willis,
09-25-44 to 09-18-99,**

Where as, Professor Willis served the University of South Carolina 29 years as a faculty member in the English Department of the Union Regional Campus and

Where as, Professor Willis was recognized as an outstanding teacher and advisor earning the respect and affection of his students and winning USC-Union's Teacher of the Year award three times, and

Where as, Professor Willis distinguished himself as a scholar and published poet, as well as a mentor to new faculty and a colleague who lived a life of service within the university community and

Where as, Professor Willis served as a long-standing member of the Regional Campus Faculty Senate and as its chair during the 1993-94 academic year.

Therefore, be it resolved that the Regional Campus Faculty Senate mourns the passing of Professor Tandy Willis; a loved and respected colleague and friend, and takes the opportunity to recognize and remember his many gifts and contributions. Too soon gone, not soon forgotten.

The following professors made remarks recognizing the outstanding contributions Professor Tandy Willis made to his students, colleagues, friends, and the University of South Carolina:

Professor Ellen Chamberlain
Professor Bruce Nims
Dr. Carolyn West
Dean Jane Upshaw
Professor Buddy Dunlap

XI. Adjournment

The meeting was adjourned at 4:15. A reception was held in the Library Foyer after the meeting.

DEAN'S REPORT
Regional Campuses Faculty Senate
November 19, 1999

- **USCL hosted a Naming Ceremony and Reception as we honored our long-time trustee, Mr. James Bradley, on Thursday, October 21 . Our new building on campus is officially the James Bradley Arts and Sciences Building.**
- **On Tuesday, November 16, we held our annual Scholarship Luncheon honoring both our scholarship students and our scholarship donors. Area school superintendents, principals, and guidance counselors also attended.**
- **Construction on the Bradley Arts and Sciences building is scheduled to be completed by the end of December. We are in the process of making equipment decisions and purchases for this building.**
- **We are in the advanced architectural design phase for the Medford Library expansion and renovation project. Groundbreaking is anticipated for late Spring 2000.**
- **We have a new art exhibit on campus entitled, "Transition," by artist Tom Ogburn in our Hubbard Hall Gallery. We hosted an opening reception and gallery talk on Thursday evening, November 11.**
- **The newly equipped exercise room in our Gregory Health and Wellness Center has been officially dedicated in honor of Mr. Edward R. Khoury, longtime friend and campus supporter. The Nautilus equipment for this room was purchased by virtue of a \$216,000 grant from the J. Marion Sims Foundation.**
- **Our Gifted and Talented program, chaired by Dr. Peter Barry, held its annual Honors Convocation this past Saturday, November 13. Guest speaker was Art Thexton, adviser to the President on Middle Eastern affairs. Art generously donated more than \$1,000 in gifts and artifacts to the students in attendance.**
- **Our Faculty/Staff Research Scholarship Committee has recently committed four awards totaling \$10,000: Eric Wolfe in English, Noni Bohonak in Computer Science, Fran Perry in Fine Arts, and Danny Faulkner in Astronomy.**
- **We will have our annual staff Thanksgiving luncheon this Wednesday, November 24, at noon. Happy Holidays to everyone!**

USC REGIONAL CAMPUSES FACULTY SENATE
NOVEMBER 19, 1999
USC SALKEHATCHIE UPDATE

The members of the Western Carolina Higher Education Commission voted to accept title to the Gildare/Warren Hotel. While in Allendale for your meeting today you may want to see the property in its present condition. By your next visit hopefully the appearance will have changed.

Dr. Chris Plyler, Vice Provost and Executive Dean of Regional Campuses and Continuing Education met with members of the Western Carolina Higher Education at their October meeting. He said he had been given a warm welcome in Columbia.

Congratulations to Dr. Arthur Mitchell for his publication The History of Ireland as recognized in the Research Publication by faculty of the University of South Carolina.

The annual Dove Shoot/Visit the Campus Day will be held November 22 with a reception at the Hut at 6:30 p.m. Please, please attend.

Carolina Alive performed November 4 at the U.S.C. Salkehatchie Civic Arts Center.

Mr. Warren Chavous has been appointed Director of Continuing Education for the USC Salkehatchie Regional Campus. He began November 15.

A reception was held at USC Salkehatchie Walterboro November 5 to announce the cooperative working relationship between Technical College of the Low Country and USC Salkehatchie in Nursing.

Dr. Gail Gibson has completed the 1998-99 USC Salkehatchie Annual Report. I congratulate Dr. Gibson. The report was excellent. Looking back, we have had an outstanding year.

USC UNION REPORT
Regional Campuses Faculty Senate
November 19, 1999

By: Jim Edwards, Dean

This semester has been eventful at USC Union. As are all of you, we are planning Christmas parties, hosting Teacher Cadet luncheons, having high school counselor receptions, and in general working toward the end of the semester and year.

Currently, the two most exciting activities we are working on are:

1. Laurens County Higher Education Center
2. Renovation on the Truluck Activities Center

Laurens County Higher Education Center

Through the joint efforts of Piedmont Technical College in Greenwood, the Laurens County Council, the Laurens School Districts, and USC Union, \$5 million was obtained through the state Bond Bill. The county council donated 25 acres located between Clinton and Laurens in the Industrial Park adjacent to the Laurens Chamber of Commerce and the hospital. Representatives of each unit involved have selected the architectural firm and meetings are underway to begin the planning process. Tentative completion is set for July 2001.

The Center will be administered by a joint committee. Plans call for a 38,000 square foot building. Each unit would have its own offices and some dedicated classrooms. Many common use areas will be shared.

Truluck Activities Center

Plans for the renovation of the Truluck Activities Center are on hold while we await word on a request for an additional \$100,000. Currently, we have \$450,000 in State funds; however, our needs call for \$550,000.

Faculty Search

Search committees have been selected to fill openings for a Business faculty member and an English faculty member.

Both committees have representatives from USC Columbia and the Business committee also has USC Spartanburg representatives.

Annual Juvenile Justice Conference

USC Union's Annual Juvenile Justice Conference in mid October went well. We hosted approximately 200 visitors from all over S. C.

Uniquely Union

The Annual Uniquely Union Festival was held on the USC Union campus. Activities included:

- A juried art show which brought artists from all over S. C. The exhibit hung in our Main Building for a month and brought visitors from all over the upstate.
- A bar-b-q contest was held with the products sold to fund civic projects.
- A photographic contest was displayed in the Truluck Activities Center.
- Continuous entertainment was scheduled at the USC Union Gazebo.
- A classic car show brought over 100 vintage and exotic automobiles to our campus.

Amid all these festivities, the downtown merchants held open house. This event brings more visitors to our campus than any other, and we proudly co-sponsor with the Union County Chamber of Commerce.

Leadership Union

USC Union is co-sponsoring with the Union Chamber of Commerce, the first class of Leadership Union. The campus is the site for most of the monthly sessions and several members of the University family are involved in the planning and the classes.

The 2000 class of 20 learns of Union's history, needs of the county, leadership skills, state and local politics, and social and education problems.

From this program will come leaders who will direct Union's future.

Enrollment

As I reported on earlier occasions, USC Union's final enrollment figures for this fall reflect a 10% increase over fall of last year. We attribute the increase to the hard work of Terry Young in admissions, Bobby Holcombe in financial aid and the volunteer help of our faculty and staff. They used every means possible. For example, phone contacts, letters, mailings, advertisement, visits to high schools, open houses, and a service oriented atmosphere.

Christmas Open House

Another project, jointly sponsored by the Union Chamber of Commerce and USC Union is Union's Christmas celebration.

Last night, the City of Union celebrated its Christmas Open House and the tree lighting was held on our campus. Visitors gathered at USC Union's Gazebo for Christmas carols and then they could stroll through downtown where carolers were on each corner and Christmas food and goodies were given out.


We are proud that our city finds USC Union a center for activities and we encourage this relationship.

Summary of Welfare Committee Minutes 11/19/99

Attending:

Bob Kears, Union
Lisa Rashley, Lancaster
Carla Curran, Beaufort
Randy Cross, Beaufort
Sal Macias, Sumter
Bonnie Kelly for Nancy Washington, Columbia
Duncan McDowell, Salkehatchie
Noni Bohonak, Lancaster (Chair)

1. Salaries: Percent raises and Salaries by Range were received this week and distributed to members of the Welfare Committee. Copies were to be placed on reserve in each campus library. Faculty are asked to review this information. Percent raises were not included for Columbia faculty in Continuing Education.
2. Computer Regulations: The problem of overly restrictive computer regulations on some campuses has surfaced again. This continues to be a problem and will be looked into by the Welfare Committee.
3. Survey: Representatives brought the survey information to the meeting. This was an informal survey that listed any technical needs for instruction or research. It will be tabulated and the results reported at the next senate meeting.
4. Lack of Adequate Computing: The question of computing access was addressed again. Salkehatchie still does not faculty computers in offices and a connection to the internet for them. The Welfare Committee will continue to push for full access for all faculty members and is requesting further information from about this continuing problem.
5. Method of Evaluation: Although this committee does not address evaluations (student, peer, administrative, etc.), some dissatisfaction with the evaluation process was brought to the meeting by more than one representative. Requests for further information should be directed to the correct committee.
6. Provost's Grant: The Welfare Committee stands ready to review and make suggestions on the grants as directed by the Provost's office.


Noni M. Bohonak, Chair
Regional Campuses Faculty Welfare Committee

System Affairs

The first order of business was to coordinate a date on which all committee members could attend a "workshop" in Columbia concerning distance education and relevant technological issues. Unable to attend the current meeting, Susan Bridwell had suggested this would probably be a better alternative. A tentative date of January 28, 2000 was set, pending final arrangements.

Tentative areas of concern included but were limited to:

1. What technologies were available on the various regional campuses, in Columbia, and were we using them to their best advantage?
2. Who owns the work created by professors for Web classes?
3. How are Web-based courses developed?
4. How do Web courses affect the professors workload?
5. Are Web-based courses afforded academic support and recognized in support of tenure?

The committee then reviewed a draft of our previously proposed questionnaire, which Todd Scarlett had composed. The discussion revealed some confusion as to the intended purpose of the questionnaire which led to much discussion and suggestions for revision. Todd will work on the revised draft and submit it to committee members before the next meeting.

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Executive Committee Meeting, November 5, 1999

Dr. Plyler and Dr. West reported on their visit to Penn State and Ohio State Universities. They are hoping to form an advisory committee to investigate possible structural changes in the relationship between the regional Campuses and the Columbia campus that would enhance our ability to accomplish our mission.

We discussed the tenure and promotion process in those 2 systems and what changes in our system might evolve under new arrangements.

Dr. West reported that Don Wedlock and Professor Charlie Calvert of USC Beaufort is in charge of the Task Force responsible for the technology portion of the reaccreditation process concerning the Regional Campuses.

Campus reports were heard.

Beaufort has searches underway for positions in Business and Psychology

Proposed revisions to the faculty manual are on-line and the faculty should review in order that the changes can be voted on at the Salkehatchie meeting of the Senate.

Sumter discussed the structure of pay raises re: staff on their campus.

Executive Committee Meeting, November 19, 1999

We discussed the advisability of the Senate considering a resolution regarding the Confederate Battle flag.

We discussed possible manual changes regarding the definition of "early tenure"

Report on University Libraries Committee

Regional Campuses Faculty Senate Meeting, November 1999

David K. Bowden, Continuing Education

The University Libraries Committee visited the recently completed Library Annex located nine miles northeast of USC Columbia near I-20 and I-277. The facility is designed to hold volumes that have not been checked out in over a year and other materials that are not in heavy circulation demand, thus freeing up valuable shelf space at University Libraries. Anyone can request an item from the facility, and it will be delivered to the Thomas Cooper Library within 24 hours. If an item is requested four times within a year, it will be returned to regular circulation.

Included in the tour was the restoration area where preservation librarian Holly Herro explained document and book restoration.

The main portion of the facility is the "box" that houses stored volumes. It contains stacks that rise to its full two-story height, accessed by a motorized lift. The location is large enough to add three additional boxes as the need demands. There is discussion of a southeastern compact of university libraries that would store volumes at the facility.

The committee also reviewed a list of possible topics for future meetings. I will be happy to take to the committee any concerns of the Regional Campuses.

**Report on Courses & Curriculum
November 1999 Meeting**

FROM: Robert B. Castleberry *RBC*
TO: Regional Campuses Faculty Senate

Unfortunately, it seems that it has been quite a while since I have been able to address this august body in person. Looking out at you now, I didn't realize how lucky I really was to have to be somewhere else.

However, for the life of me, I have absolutely no idea what I reported last to you (other than the joke about the beaver). I think I need to start with the September meeting of the Courses & Curriculum Committee, so I will. Actually, I probably don't need to report anything to you because, and I am fairly sure about this, you have all already read my reports off the internet. So, what am I doing here doing a needless report, you ask? Wasting your valuable time in case one or two of you don't have internet hook-ups in your office.

I believe that I have already noted my concern about the Transfer requirements being proposed by BIOL. Our Regional Campuses Office talked to the BIOL people, and to the extent that it is possible, this has been taken care of (the transfer requirements are not meant to apply to our students).

They are trying to develop a FILM major. This should go to the Senate before too long.

There is a change to the CSCI curriculum (they are trying to tighten up their major).

A new course, ENVIR 101 (Introduction to the Environment) with lab was approved by the Committee.

There were a ton-and-a-half of changes to the GEOL curriculum: a new sequence of courses for the major, new courses available, etc.

Of course, the Committee did other things as well, but (as you may remember), you can go to the C and C homepage.

MEMORANDUM

From: Bruce Nims, USC-Lancaster

To: Regional Campuses Faculty Senate

Subject: Report of the USC Columbia Welfare Committee

Date: November 19, 1999

The Faculty Welfare Committee met in the Faculty House on October 19 and November 16, 1999. I was unable to attend the November 16 meeting, but I will attach the official minutes of that meeting to my February report.

The actions of the October meeting were as follows:

MEMBERS PRESENT: Eastman (Chair), Bauerschmidt, Chubon, Nims, Sabia, Wallulis, and Wertz. Caroline Strobel (Chair of the Faculty Senate) also attended, along with Dan Baron (Co-director of the SACS self-study).

CALL TO ORDER at 3:30 P.M.

REPORT OF THE CHAIR:

The Chair reported the inability to arrange a meeting with the Director of Parking to discover the immediate plans for parking; she will persist in this endeavor.

The Chair reported meeting with Terry Parham, the University attorney, to discuss the status of the draft of policy for reimbursement of those exonerated from charges of misconduct, the activities of the salary oversight committee, and the possibility that parking would be moved off campus.

OLD BUSINESS:

The Chair opened discussion of the proposed changes to the Faculty Manual forwarded to the Committee by the Chair of the Faculty Advisory Committee. It was recommended that a letter be sent to FAC suggesting that those portions of the Manual pertaining to benefits and privileges include pointers to the University Web site where these items of information are updated frequently.

Jerry Wallulis reported on the status of the program for evaluation of faculty concerns through focus groups and a survey, indicating that delays jeopardize completion of the focus group portion of the study before the end of the semester. Efforts will be made to accomplish the program as planned, with the survey being distributed to the faculty in January.

TO: Regional Campuses Faculty Senate

FROM: Ellen Chamberlain
Academic Affairs and Faculty Liaison Committee, USC Board of Trustees

SUBJECT: September 30, 1999, and November 19, 1999, meetings

DATE: November 19, 1999

The Academic Affairs and Faculty Liaison Committee of the USC Board of Trustees met twice since the last meeting of the Regional Campuses Faculty Senate. At the September 30, 1999, meeting the committee began its deliberations in executive session to discuss personnel matters and hear a faculty grievance.

In open session, USC Aiken received approval for program modifications to the Bachelor of Science Degree in Nursing. These modifications do not affect the nursing program currently offered on the Beaufort campus. The committee approved a name change for the College of Applied Professions to the College of Hospitality, Retail and Sport Management. Changes to the USC Columbia and USC Aiken Faculty Manuals were approved, as was the Revised Tenure and Promotion Criteria and Procedures document submitted by USC Spartanburg. In the latter case, the Provost mentioned that it took five years for the Columbia Administration and the Spartanburg Campus to reach final agreement on the T&P Criteria, so there is hope for us, as well. Finally, Dr. Palms passed out a list of USC tenure track faculty hires, as of Fall 1999, with asterisks indicating those who came from AAU member institutions. I was pleased to see that our Regional Campus looked every bit as strong as the colleges reporting from the Columbia Campus.

At the November meeting, which took place this morning in Columbia, the committee again opened in executive session to discuss personnel matters. In open session, the committee approved a departmental name change to Department of Communication Science and Disorders, School of Public Health. Also approved were a Master of Arts in Clinical-Community Psychology, College of Liberal Arts on the Columbia Campus, a Bachelor of Science in Hotel, Restaurant and Tourism Administration to be offered at the University Center of Greenville, and an extension for another four years of the Master of Libraries and Information Science offered via telecommunications technologies to students in Maine. Finally, the committee received an enrollment management report and dealt with other matters.

From: Todd Scarlett
To: Johnson, Tye
Date: 11/23/99 9:56AM
Subject: Research & Productive Scholarship Report

Tye:

This is a summary of my RPS report.

There were 24 proposals received by the RPS committee. About half of the proposals were reviewed in our first meeting. The rest will be reviewed November 29. Announcements will be made in December.

More money is available and fewer proposals are being received. Next year would be a good opportunity to submit a proposal.

Todd L. Scarlett

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