



Palmetto College Campuses Faculty Senate

UNIVERSITY OF SOUTH CAROLINA

USC Sumter

Arts and Letters Building

Friday, November 6, 2015

Coffee9:00 - 9:30 AM
Arts and Letters Building Lecture Hall, Room 116

Morning Session9:30 - 10:30 AM
Arts and Letters Building Lecture Hall, Room 116

Welcome, Dr. Hennie van Bulck

Report from the Chancellor, Dr. Susan Elkins

Report from the Dean of Extended University and Associate Provost, Dr. Chris Nesmith

Reports from Palmetto College Campus Deans

Dean Walt Collins, USC Lancaster

Dean Ann Carmichael, USC Salkehatchie

Dean Michael Sonntag, USC Sumter

Dean Alice Taylor-Colbert, USC Union

Standing Committees10:30 - 12:00 PM

I. Rights and Responsibilities
Schwartz Building, Room 118

II. Welfare
Schwartz Building, Room 120

III. System Affairs
Arts and Letters Building, Room 134

Executive Committee10:30 - 12:00 PM
Administration Building, Reynolds Gallery, Room 211

Deans Meeting10:30 - 12:00 PM
Administration Building, Bultman Conference Room 201

Luncheon12:00 - 1:00 PM
Arts and Letters Building Banquet Hall, Room 142

Afternoon Session1:00 - 2:45 PM
Nettles Auditorium

AGENDA

- I. Call to Order
- II. Correction/Approval of Minutes: September 15, 2015
USC Columbia
- III. Reports from Standing Committees
 - A. Rights and Responsibilities – Professor Randy Lowell
 - B. Welfare – Professor Ray McManus
 - C. System Affairs – Professor Kajal Ghoshroy
- V. Executive Committee
 - A. Chair - Professor Hennie van Bulck
 - B. *Palmetto College Campuses Faculty Manual* Liaison Officer – Professor Andy Yingst
- VI. Reports from Special Committees
 - A. Committee on Libraries - Professor Rebecca Freeman
 - B. Committee on Curricula and Courses - Professor Robert Castleberry
 - C. Committee on Faculty Welfare – Professor Shelley Jones
 - D. Faculty-Board of Trustees Liaison Committee – Professor Hennie van Bulck
 - E. PCC Research and Productive Scholarship Committee – Professor R. Mac Jones
 - F. Palmetto College Campuses Academic Advisory Council – Professor Chris Nesmith
 - G. Other Committees
 - Conflict of Interest Committee – Professor Noni Bohonak
 - Provost's PCC Advisory Committee – Professor Sarah Miller
- VII. Unfinished Business
 - A. System Affairs Motion:
 1. Proposed Changes to the BLS/BOL Foreign Language Requirements
- VIII. New Business
- IX. Announcements
- X. Adjournment

**Palmetto College Campuses Faculty Senate Minutes
November 6, 2015**

Agenda

I. Call to Order

II. Correction/Approval of Minutes: September 25, 2015 at USC Columbia

III. Reports from Standing Committees

- A. Rights and Responsibilities – Professor Randy Lowell
- B. Welfare – Professor Ray McManus
- C. System Affairs – Professor Kajal Ghoshroy

V. Executive Committee

- A. Chair - Professor Hennie van Bulck
- B. *Palmetto College Campuses Faculty Manual* Liaison Officer – Professor Andy Yingst

VI. Reports from Special Committees

- A. Committee on Libraries – Professor Rebecca Freeman
- B. Committee on Curricula and Courses – Professor Robert Castleberry
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 - Provost's PCC Advisory Committee – Professor Sarah Miller

VII. Unfinished Business

- A. System Affairs Motion: 1. Proposed Changes to the BLS/BOL Foreign Language Requirements

VIII. New Business

IX. Announcements

X. Adjournment

MORNING SESSION

Welcome

Chair, Dr. Hennie van Bulck (Sumter) called the session to order at 9:39 a.m. He thanked the deans, faculty, and staff of USC Sumter and Jean Carrano for coordinating the meeting. He then introduced the members of the Palmetto College Campuses Faculty Senate Executive Committee.

Chancellor, Dr. Susan Elkins thanked the hosts from USC Sumter, the Executive Committee, Jean Carrano, and Summer Yarborough. She expressed concern for anyone impacted by the recent flooding. She then announced enrollment numbers: Palmetto College online enrollment is up from 689 to 753 students from fall three years ago and there have been 1433 online students in 7 degree programs. She then noted that there are several items pending from the 2015 Executive Committee Summer Retreat. First, the committee members continue to pursue equitable access to library resources across the Palmetto College campuses. She reported that she and Elliot Vittes recently met with Dean of Libraries Tom McNally and Associate Dean Beki Gettys to seek possibilities for increasing access. Second, she announced progress on improving communication between administrators, faculty, staff, students, and alumni of Palmetto College. Both the newly launched Palmetto College website and the new Palmetto College Faculty/Staff Newsletter for Fall 2015 demonstrated progress on this front. Third, she provided an update on Carolina Core Requirements, noting that she was participating in continued discussions with the Columbia provost's office. She also noted that Elliot Vittes, Chris Bundrick, and David Hunter were working to prepare next year's SACs accreditation report. Fourth, she highlighted the recent 1-billion-dollar campaign which ended the previous June. Finally, she thanked all of the Palmetto College Campuses Faculty Senators for their continued work on faculty governance.

Robert Castleberry (Sumter) inquired into pending issues with the Carolina Core requirements.

Susan Elkins explained that At Large Member Chris Bundrick was working on Carolina Core issues.

Robert Castleberry requested further clarification.

Susan Elkins noted that many Carolina Core concerns originate from the Commission on Higher Education level and relate to which Associate degrees should be approved (and how they are approved) through Columbia. There are questions about how the change to Palmetto College impacts how this process works.

Hennie van Bulck pointed to school closures all around the country, stressed that issues related to existing degrees are being addressed, and noted that Elliot Vittes would be giving reports from now on that will address some of these issues.

Reports from the Regional Campus Deans

Dean of Extended University and Associate Provost, Dr. Chris Nesmith gave updates on the T&P files for the year, the Course Development grants, the committee for finding an online tutor vendor, enrollment numbers for the BLS and BOL programs, and faculty news from Extended University. A copy of Dr. Nesmith's report is included in the Appendix to these minutes.

Hennie van Bulck thanked Past Chair Jolie Fontenot for working on assembling the local T&P committees.

Dean Walt Collins, USC Lancaster. A copy of Dr. Collins's report is included in the Appendix to these minutes.

Dean Ann Carmichael, USC Salkehatchie. A copy of Dr. Carmichael's report is included in the Appendix to these minutes.

Dean Michael Sonntag, USC Sumter. A copy of Dr. Sonntag's report is included in the Appendix to these minutes.

Dean Alice Taylor-Colbert, USC Union. A copy of Dr. Taylor-Colbert's report is included in the Appendix to these minutes.

AFTERNOON SESSION

Call to Order

Hennie van Bulck called the afternoon session to order at 1:15 p.m. He reminded senators to state their name and campus for the transcription of the senate minutes, and announced that Jean Carrano would assist with the projector to display motions.

Correction/Approval of Minutes from September 25, 2015 at USC Columbia

The minutes were approved.

Reports from the Standing Committees

Rights and Responsibilities Committee Chair, Dr. Randy Lowell (Union) reported that the committee had made progress on the timeline for the tenure and promotion process for mid-year hires, and that the committee would return to other pending items in the spring semester. A copy of Dr. Lowell's report is included in the Appendix to these minutes.

Welfare Committee Member, Sam Downs (Salkehatchie) reported that the Palmetto College teaching and service awards will be awarded this year and announced the request for nominations. He also reported that the T & P workshop was scheduled for January, that Duffy and Plyler Award nominations were due in December, and that the faculty welfare survey would be sent out at the beginning of January. He also noted the confidential nature of the survey.

System Affairs Committee Chair, Dr. Kajal Ghoshroy (Sumter) reported that the old motion regarding foreign language requirements would be re-introduced later under “New Business.”

Executive Committee Reports

PCCFS Vice Chair, Dr. Tom Bragg (Salkehatchie) reported that the Executive Committee discussed inviting Elliot Vittes and Joan Gabel to future meetings. He also noted two forthcoming proposed motions coming from the committee, reported that the committee had discussed T&P ad hoc committees, and that the committee was charging the Welfare committee with looking into issues surrounding summer pay.

Faculty Manual Liaison Officer, Dr. Andy Yingst (Lancaster) noted that the two motions from the Executive Committee would be presented later.

Reports from Special Committees

Committee on Libraries, Dr. Rebecca Freeman (Lancaster) had no report.

Committee on Curricula and Courses, Dr. Robert Castleberry (Sumter) announced that the committee had recently met, noted several upcoming program revisions, noted a recent change to the general education component for BADM majors, announced the development of a new Islamic World Studies minor, explained recent changes to the ENGL 280 series courses, and announced that the committee will soon consider 153 proposals. A copy of Dr. Castleberry’s report is included in the Appendix to these minutes.

Committee on Faculty Welfare, Dr. Shelley Jones (Extended University) reported that the committee had discussed its recent email notification for faculty regarding influenza immunizations and that the committee was preparing for a visit with Provost Joan Gabel. A copy of Dr. Jones’s report is included in the Appendix to these minutes.

Dr. Hennie van Bulck asked Chancellor Susan Elkins if she had a report to represent the Faculty Board of Trustees Liaison Committee.

Susan Elkins reported that at the October 16th meeting of the Board of Trustees, approval was granted for the campus master lease for USC Lancaster. She noted that in September, women’s volleyball was reinstated at USC Salkehatchie. She then announced that the agenda for the November 20th meeting includes the USC Sumter half-million-dollar grant for renovating the science building.

PCC Research and Productive Scholarship Committee, Dr. Dawson Jones (Extended University) reported that the committee was continuing to work on the new Shaw Research Award, which will take one year to coordinate before it goes to the Welfare Committee. He also announced that the website release for research and productive scholarship was on hold, but that eleven faculty members have already created faculty webpages clustered by discipline and for purposes of networking and information-sharing.

Palmetto College Campuses Academic Advisory Council, Dr. Chris Nesmith announced that the remaining members of the committee had been appointed, and included Ron Cox and Lisa Hammond from USC Lancaster and Ray McManus from USC Sumter. He reminded everyone that the rest of the committee included: Shelley Jones from Extended University, Suzanne Penuel from Lancaster, Sarah Miller from Salkehatchie, Eric Reisenauer from Sumter, and Avery Fouts from Union. He announced that the committee had met on October 23rd and had approved some minor changes to the BLS/BOL program of study forms regarding the advising process. The committee also discussed, but did not vote on, potentially changing the committee's name to avoid confusion with the existing provost's advisory committee. Four potential new proposals were also under consideration and have not yet been voted on: modifying the degree requirement for the number of hours currently required at the "400 level" for the BLS degree program to state "300 or above" only, due to differences among numbering systems within various disciplines in the USC catalog; modifying the requirement that disciplines in the BLS be limited to particular groupings or "tracks" to allow for more flexibility for students; the inclusion of a new course, PALM 495, "Service-Learning" which was approved by the Columbia Faculty Senate last spring, as an additional option alongside PALM 494, Internship; and the creation of a new PALM course in place of UNIV 401, primarily to avoid confusing this course with the UNIV 401 sections for Graduation with Leadership Distinction. The committee will be voting on these items and sending them on to the System Affairs Committee before the February 2016 senate meeting. He also issued an update for the proposal approved at the last senate meeting to add the Native American Studies and Health Education Behavior and Promotion tracks to the BLS degree are currently on their way to the Columbia Senate. He then reported collaboration with the registrar on the best way forward to change our current RCAM designation to a PALM designation. A copy of Dr. Nesmith's report is included in the Appendix to these minutes.

Robert Castleberry noted that a presumable problem with changing the RCAM to a PALM designation is that changes have to go through Columbia Senate.

Chris Nesmith agreed with the observation and noted that RCAM courses are under our purview while PALM courses are under Columbia catalog and are under the Columbia Faculty Senate. He suggested this issue be looked at, and indicated that he might consult with Kajal Ghoshroy from the System Affairs Committee on this issue.

Conflict of Interest Committee Representative, Professor Noni Bohonak had no report.

Provost's PCC Advisory Committee, Dr. Sarah Miller (Salkehatchie) reported that the committee met on May 12th with the interim provost.

Unfinished Business

Hennie van Bulck explained that a motion for proposed changes to the BLS/BOL Foreign Language Requirement from the System Affairs Committee had carried over from the previous senate meeting. A copy of the motion is in the Appendix to these minutes.

Kajal Ghoshroy reintroduced the motion and asked for questions.

Patrick Saucier (Extended University) asked for clarification about whether or not the System Affairs Committee was requesting the motion be voted down.

Kajal Ghoshroy affirmed that was the case and asked for further questions and discussion.

Hennie van Bulck called for a vote and the motion was defeated.

New Business

Hennie van Bulck invited Kajal Ghoshroy to present a second motion from the System Affairs Committee.

Kajal Ghoshroy explained that the motion proposed that all associate degrees currently on Palmetto College campuses are Palmetto College campus degrees and as such, may be offered by all Palmetto College campuses. The senate charges the administration of Palmetto College campuses to pursue the necessary approval to ensure the ability of any Palmetto College campus to offer such degrees. She clarified that individual campuses may find their equivalencies for this. A copy of the motion is in the Appendix to these minutes.

Chris Bundrick (Lancaster) asked if this required all degrees to be standard across all the campuses.

Kajal Ghoshroy replied that the committee's discussion indicated it would be up to each campus to present any difficulties or non-equivalencies to the System Affairs Committee for approval if they felt that they needed approval.

Chris Bundrick stated that it sounded like different degrees were being discussed, but indicated that Dr. Ghoshroy had addressed the question.

Kajal Ghoshroy explained that the original proposal from Sumter did not change anything; instead, they proposed an equivalent course that was offered on the Sumter campus and that met the same course description. A copy of a degree worksheet is in the Appendix to these minutes.

Hennie van Bulck clarified that not all campuses have to offer those degrees if they are unable to do so.

Kajal Ghoshroy asked if there were any additional questions.

Hennie van Bulck noted that the motion came from committee and did not require a second, and asked if there were any further questions or discussion. Motion was voted on and passed. He then announced that the Executive Committee was also presenting two motions under New Business.

Chris Bundrick explained that the first motion from the Executive Committee was an amendment to the Timely Publication of Substantive Motions II. He explained that the motion arose from issues with the System Affairs motions from the previous senate meeting and some perceived ambiguities around language. He explained the proposed change replaces existing

language with: “the senate shall not give final consideration to any substantive legislative matter unless it has been presented at a previous meeting, published on the Palmetto College Campuses faculty website within ten business days of its presentation, and then included in the current agenda. The person or committee making the motion shall be responsible for its publication on the website.” A copy of the amendment is in the Appendix to these minutes.

Hennie van Bulck noted that the motion came from the committee, did not require a second, and then he asked for discussion.

John Catalano (Lancaster) suggested the motion seemed like an embittered reaction to the fact that the senate overrode a chair’s ruling by a 2/3 vote, and noted that to him a 2/3 vote is a normal and standard procedure for senates and other organizations that use Robert’s Rules of Order. He also noted that if the 2/3 majority of the senate wants to change that rule, senators have been elected and can do so.

Chris Bundrick agreed and pointed out that the same mechanism Dr. Catalano was describing would be just as successful with the language proposed in the motion. He clarified that the committee was not trying to change or in any way affect the ability of the senate to make adjustments to the 2/3 suspension of the rules mechanism. Rather, the committee sought to clarify what it is we are asking committees or individuals who make motions to do leading up to that so that it’s not as necessary to employ the 2/3 vote in the future.

Robert Castleberry stated that once a motion is presented to the body, it is the property of that body. He asked if he understood correctly that the proposed motion from the Executive Committee requires that a motion ruled substantive by a committee chair must then return to that committee of origin after a substantive ruling by the senate chair to ensure that the motion is posted on the website.

Chris Bundrick referred to the original Timely Publication language as having stated that the committee has the responsibility for having a substantive motion published on the motions website for the senate within a certain span of days – ten working days – to ensure that senators have enough time to read and consider it before voting on it at the next senate meeting. The proposed motion from the Executive Committee is not asking a committee to reconsider any motion they have already proposed, but rather it establishes that it is the committee’s responsibility (instead of, for example, the secretary’s job) to make sure that the motion is published on the website.

Tom Bragg asked for further discussion of the chain of events from the System Affairs Committee that led to the current proposed motion from the Executive Committee.

Chris Bundrick explained that his understanding was that the current System Affairs Committee members felt some responsibility to a previous incarnation of the committee to bring that motion back even though they did not strongly support that motion. He referred to previous discussion, both before and after the previous senate meeting, that led several Executive Committee members to believe that there was confusion about the execution of Timely Publication and the reason for Timely Publication. The Executive Committee’s rationale for proposing this

amendment is simply to try to clarify the confusion and avoid any future circumstances that would either require a suspension of rules or see the expiration of motions.

Tom Bragg thanked Dr. Bundrick for his explanation.

Kajal Ghoshroy asked if, as an example, how this works is that at the April 2016 senate meeting, the outgoing chair is responsible to have motions posted. She noted that this is where the committee's confusion was because three motions were not posted and had to be brought forward again.

Chris Bundrick concurred that this was his understanding: that under a chair who shepherded a motion being made, his belief is that this incarnation of the committee is responsible to get the motion posted, largely because the committee's membership for the next year is still unknown at that point. That is to say, to meet the "within ten working days rule," a current committee at the end of the year has to make sure motions get posted. His sense was that the current language does not speak to this possibility, and that if an outgoing committee in April proposes and then fails to post a motion, it will not be published in time.

Robert Castleberry asked if there is a clearly articulated mechanism whereby the committee chair can get a motion published.

Chris Bundrick said yes, and referred to the motions page on the senate website where step-by-step instructions for this process are posted.

Patrick Saucier inquired about the interpretative distinctions between "working" v. "business" v. "calendar" day, and suggested that as a general rule, "calendar" days are superior to other terms.

Chris Bundrick noted that he personally agreed with that point, and cited how the previous debate that led to the original Timely Publication motion demonstrated that the majority of the senate preferred thinking in terms of "working" days, which explains use of that term. He suggested the senate might entertain a motion to amend if that's what Professor Saucier was calling for.

Hennie van Bulck stated that common understanding is that "working" day is normally Monday-Friday unless there is a holiday.

Patrick Saucier agreed that is a common understanding, but noted that the room contained uncommon people. He recommended narrowing down the interpretation, offering instead "fourteen calendar days" as an amendment which encompasses ten working days and offers more clarity.

Hennie van Bulck asked if this was a motion to amend.

Patrick Saucier said yes.

Tom Bragg seconded.

Hennie van Bulck asked for further discussion, a vote was taken, and the amendment to the motion passed. He asked for further discussion of the original motion.

John Catalano stated that while he assumed this would be ruled substantive since it is a change to procedures outlined in the Faculty Manual, his intention was to vote against the motion on the grounds that it attempts to fix something that is not broken.

Andy Yingst stated that what the motion fixes that is broken is the situation where an item was not posted online and expired but appeared on the agenda, but we could not vote on it even as it was ruled substantive. None of this is actually a rule even though we have operated under it previously. The motion seeks to clarify this dilemma. He also noted that the 2/3 majority vote rule is not going away.

Hennie van Bulck asked for further discussion and ruled the motion substantive before a second motion from the Executive Committee was presented.

Andy Yingst noted that the second motion he was presenting originated from the Executive Committee, that he had been invited to present the motion, and that he is not a member of the Executive Committee. He noted that the motion he was presenting had several aims. The first is to change “Vice Chair” to “Chair Elect” because the latter more clearly reflects that fact that this person will be the chair the following year, as opposed to a person who is elected every year. He underscored that the revision does not change how the office works, rather the new name more clearly reflects how the office actually works. Second, he noted that the motion changed how the At Large Member position worked. He referred to the current election process by which people are elected to positions and then after the election, it must be the case that all campuses are equally represented on the Executive Committee. Under the current process, this requirement for equal representation creates a process by which we are not actually electing people to the positions. The motion removes the requirement that every campus send one person to the committee; instead, an actual election process determines the membership for the committee and more than one person from a campus can serve on the committee. Under the proposed process, any campus that does not have an elected representative serving on the committee will send an At Large Member elected by the local campus body in an election that can take place any time after the Executive Committee for the following year has been elected, since at that time it will be clear if a campus is not represented in another elected role (Chair, Chair-Elect, Secretary, etc.). The new phrasing includes the members of the Executive Committee “and possibly one or more Members At Large.” The motion, thus, also changes how the Nominating Committee works. He reviewed and summarized the changes as: 1) top of page four, “Vice Chair” got changed to “Chair-Elect”; 2) the Faculty Manual Liaison Officer got added to the people elected at the end of the academic year (this was not explicit before); 3) a campus not represented on the Executive Committee may elect an At Large Member; 4) phrasing that suggests an eligible candidate for the Executive Committee must already be a current senator is removed; 5) as to the section in the manual regarding what the Executive Committee does – the rules about what the At Large Member got deleted; 6) timing of the Nominating Committee process got clarified and moved up a meeting so that the process is more meaningful; 7) information about the

Nominating Committee is moved under the section of the manual about the Election Process to promote clarity; 8) under “Officers,” the phrase “Palmetto College Faculty Manual Liaison Officer” is simplified to “Faculty Manual Liaison Officer”; 9) addition of the phrase “or until a successor is elected” to officer descriptions; 10) clarified that Executive Committee members immediately begin their term upon election; 11) clarified that the “Chair-Elect” and the “Secretary” are elected at the last senate meeting of the year; and 12) noted changing of “Vice Chair” to “Chair-Elect” throughout the manual for consistency. A copy of the motion is in the Appendix to these minutes.

Hennie van Bulck noted that the motion came from the committee and did not require a second. He then asked for discussion.

Sarah Miller asked for confirmation that under this proposal, the Past Chair, Chair, and the Chair-Elect could all be from one campus.

Andy Yingst confirmed that conceivably and if the senate elected three people from the same campus, this could happen.

Hennie van Bulck asked for further questions and discussion. He then ruled the motion substantive and asked for any other motions from the floor, of which there were none.

Announcements

No announcements.

Adjournment

Motion to adjourn. Motion is seconded, vote was taken, and the meeting was adjourned at 2:07 p.m.

Respectfully submitted,

Melody Lehn, Secretary

APPENDIX

Report to the PCC Faculty Senate

Chris Nesmith

Dean, Extended University and Assoc. Provost

Nov. 6, 2015

Associate Provost Report

Currently the **T&P files** have all been submitted, committees have been named, and everything is in process. A special thank you to Prof. Jolie Fontenot for her Herculean efforts in assisting with getting the various ad hoc local committees in place. Thanks also to Prof. Lisa Hammond and to Bob Dyer for their efforts with the electronic process, and another special thanks to Jean Carrano for her continuing efforts in support of the process.

Announcements: David Hunter is chair of a selection committee to choose an **online tutoring vendor**. Nearing a decision and an announcement should be forthcoming soon.

PCC Course Grants: A reminder that the course development grants are due Dec. 1. Jean sent out an announcement back in September that everyone should have received. Let us know if you did not receive it or need it resent to you.

Enrollment numbers for BLS/BOL:

We have 19 BLS and 16 BOL students who have applied for December graduation.

Extended University News:

Our faculty continue to do wonderful things—many for this semester I already announced at our last senate meeting. Just a couple of quick updates:

Dawson Jones along with Ray McManus had their book recently published by the USC Press—*Found Anew: Poetry and Prose inspired by the South Caroliniana Library Collection*. This is a beautiful book and includes some big name sin the world of poetry and fiction who have a SC connection.

Melody Lehn was recently elected the editor of the *Carolinas Communication Annual* for a three-year-term. The *Annual* is the state journal of the Carolinas Communication Association, which serves communication scholars from both North and South Carolina.

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UNIVERSITY OF
SOUTH CAROLINA
LANCASTER

Dr. Walter P. Collins, III
Regional Campus Dean

Report to the Palmetto College Campuses Faculty Senate
meeting at USC Sumter
November 6, 2015

People

Enrollment

The Fall 2015 enrollment freeze took place on Oct. 27. As of October 30, 2015, 1722 students (headcount) are registered for the Fall 2015 semester. Over Fall 2014 we are down only .9%. FTE for Fall 2015 is 1167 making us down only .26% over Fall 2014. On campus students, both new freshmen and continuing, are up over Fall 2014. **Reminder:** USCL serves approximately 129 BOL/BLS and 47 BSN students who do not count in our campus enrollment.

Human Resources

The following personnel searches are in progress:

Adjunct faculty advertisements for speech and multi- disciplines—ongoing
Opportunity Scholars Program Academic Specialist—under committee review
Palmetto College Student Services Coordinator—search ended without filling the position and will be re-opened

We have gained approval through Palmetto College for **faculty searches** with employment to begin in August 2016 based on expected retirements and the report from the campus Hiring Priorities Committee. We will search for faculty in ENGL, ECON, SPCH and CSCE.

Faculty Accomplishments

Congratulations to Dr. Nick Lawrence...He recently presented a paper entitled “Wild Dances and Sudden Song’: Anti-Imperialist Movement and the West in Margaret Fuller’s *Summer on the Lakes*” at the South Central Modern Language Association, Nashville, TN.

Congratulations to Dr. Lisa Hammond...She recently presented a paper entitled “Always an Interrupted Mother: Narrative Structure in Anne Lamott’s *Operating Instructions*” at the Society for the Study of American Women Writers, Philadelphia, PA.

Congratulations to Prof. Chris Judge...A documentary movie, *Square Holes: Digging the Kolb Site*, about his 20-year-long archeological dig in the Pee Dee Region of SC received three awards at the Arkhaios Film Festival on Hilton Head Island in October. The awards include: the Founder Award for Public Archaeology, the Best Archaeology Film Award, Honorable Mention,

and the Audience Favorite Film Award. The documentary filmmaker is William Judge, Prof. Judge's cousin. The movie was shown in Bundy Auditorium on Nov. 12 at 6:00 pm.

Congratulations to Dr. Kate Holland...She recently had two abstracts accepted for poster presentations at the International Neuropsychological Society meeting in February in Boston.

Athletics

Program Updates:

Women's Soccer had the best season ever as the Lady Lancers racked up ten wins for the season.

Women's Volleyball had its inaugural season and won their first match against Pitt Community College. The team has also raised \$2000.00 in the past few weeks as part of their fundraising campaign. Both soccer programs and baseball will begin their fundraising campaigns this week.

Baseball: Two baseball players have committed to Clemson University to continue their education and baseball careers next fall. Sophomore Lukas Ray has committed to North Carolina Central to continue his education and baseball career.

Facilities

Repairs to science lab exhaust hoods: Bids are in, the project has been awarded, and is slated to be done over the upcoming holiday break (December).

Gregory and Bradley are in need of isolated roofing repairs. Estimates for these repairs have been submitted with work to begin soon.

The pool has been closed this week for maintenance that includes replacing the filtration system.

Other items...

- A campus and community **open house for the BSN Simulation Lab** took place on October 8, 4:00 to 5:30 in the lab in Hubbard Hall.
- **Mr. John King** who represents York County in the SC House of Representatives (District 49) visited and toured USC Lancaster on Monday, Oct. 19. He was very impressed with our faculty, staff, programs, and facilities.
- **Chancellor Elkins was on campus on Thursday, Oct. 29 from 2:00 to 3:30 to host an afternoon social.** The new Vice Chancellors joined her.
- The Lancaster County Chamber's **Business After Hours** took place on Thursday (9/17) at 5:30 at the Gregory Health and Wellness Center.
- The annual **Scholarship Luncheon** will take place Thursday, November 12 at noon. Approximately 265 people are expected to attend.

- **November is Native American Heritage Month.** The NASC has many events planned throughout the month including several films. The next [Lunch and Learn](#) event will take place at the NASC on November 20 at noon with Brooke Bauer presenting on Catawba women in the 18th century. The talk will be followed by a reception and the opening of a new exhibits—“The Story of Catawba Pottery” in the D. Lindsay Pettus Gallery, and “Solitude and Mystery,” an exhibit on Cherokee sculptor John Julius Wilnoty, in the Duke Energy Gallery. The reception will include light refreshments, gallery talks, pottery and basket making demonstrations with Beckee Garris and Faye Greiner respectively, and honky tonk guitar with former Catawba Chief, Gilbert Blue. All are welcome to attend.

**Palmetto College Faculty Senate
November 6, 2015**

USC Salkehatchie fall enrollment has increased by 3% for a total of 1105 students. FTE is level with last year.

The annual scholarship banquet was October 1. Over \$55,000 in academic scholarships was awarded to 47 different students.

This fall, USC Salkehatchie has a record number of athletes (170) participating on one of our five athletic teams. Our athletes are from South Carolina and many other states as well as abroad, including countries such as Germany, Switzerland and Jamaica. Ninety percent of athletes are from outside our service area.

We are pleased to announce that USC Salkehatchie will add women's volleyball in Fall 2016. This will give Salkehatchie three women's sports and three men's sports. A search is currently underway for a full time coach.

Salkehatchie is pleased to announce that a federal Trio Opportunity Scholars Grant was awarded for the next five years. A new director, Latoya Robinson, has been hired.

Dr. Bryan Lai and his student John Risher will be presenting at the upcoming Carolina Math Seminar on Nov. 6 at Francis Marion University, "Two Problems Involving Radon's Inequality."

Dr. Li Cai recently presented a paper "Labeling of Enveloped Virus via Metabolic Engineering" at the Gordon Research Conference on Carbohydrates in West Dover, VT.

USC Salkehatchie Nursing students have a 100% pass rate on the national licensing exam.

Over 500 people were in attendance for the weeklong 50th anniversary celebration which included an art show, a play and an alumni and friends reunion. Many thanks to Savannah River Nuclear Solutions as well as other sponsors for their support.

Respectfully submitted,

Ann C. Carmichael
Regional Campus Dean

Regional Campuses Faculty Senate Report
November 6, 2015
Michael E. Sonntag, Ph.D.

Students and Athletics

- October 31, 2015, Softball team held its annual 100 Inning Fundraising game. Faculty and staff fielded a team of 10+ players, but were defeated this year by the team. They raised over \$5,500 in donations. Thanks to Coach Age and her team for their efforts as well as staff members Kris Weissman and Brenda Libner for organizing the faculty and staff team this year.
- The Baseball team is currently planning a Zombie Run December 5, 2015—registration is \$35 by Nov. 26 and can be done online at www.uscfireants.com
- November 5, 2015 held a USC Sumter vs. Clemson blood drive with Red Cross.
- November 18, 2015 we will host Big Wednesday “Ultimate Tailgate Party and Golf Tournament.” Golf starts at 10:00am at Beech Creek Golf Course and the tailgate party is 6:00-9:00pm in Nettles.

Faculty and Staff

- Accomplishments:
 - Dr. Ray McManus
 - Essay “Ruts” published, *The State of the Heart Volume II*. South Carolina: USC Press, September 2015.
 - Workshop/presentation, ABC Advancement Site Workshop – Creative Writing for Elementary Teachers, South Carolina Department of Archives and History, September 17, 2015
 - Workshop/presentation, ABC Advancement Site Workshop – Creative Writing for Middle and High School Teachers, Heyward Career & Technology Center, September 29, 2015
 - *Found Anew: Writers Responding to Photographic Histories*, anthology co-edited with R. Mac Jones, University of South Carolina Press, September 2015
 - Selected readings, Festival for the Book, Nashville TN, October 9-11, 2015
 - Finalist for the Jasper Artist of the Year award. Winners to be announced November 19th at the 2015 JAY Ceremony and Fundraiser in New York.
 - Damien Picariello
 - “Aeschylus and the Binding of the Tyrant,” co-authored with Arlene W. Saxonhouse and published in *Polis: The Journal for Ancient Greek Political Thought*.
- Staff searches/hires: Currently have searches underway for staff in Financial Aid and Student Disabilities Services/Student Records/Advising.
- Faculty searches/hires: Currently have a tenure track search underway in History.

Campus/Physical Plant

- Received 2015 *The Item* Readers’ Choice Award for “Best College”
- Received 2016 Military Friendly School designation by Victory Media
- November 11, 2015 at noon, prize-winning poet Laurel Blossom will discuss her work as part of the USC Sumter Fall Writer Series; we thank Dr. Mary Ellen Bellanca for her efforts on the Writer Series.

- Finishing parking lot landscaping
- Collaborative endeavor underway with CCTC, City of Sumter, and USC Sumter to remove “The Hedge” and replace with new landscaping
- City of Sumter has begun work on Miller Rd. Boulevard in front of campus
- Architect for Science Building selected and meeting with design team next week.
- USC Sumter recently received notification from the South Carolina Department of Health and Environmental Control (DHEC) that we were awarded a 2015-2016 Collegiate Recycling Grant. The grant will reimburse all expenses related to travel or professional development for solid waste management conferences and training up to \$1250.00.

Budget

- Enrollment: headcount is up by about 20 students, but FTE is down by about 30; budget is balanced at this time.

USC Union Dean's Report
Palmetto College Faculty Senate
November 6, 2015

USC Union celebrated its 20th Founders' Day and 50th Anniversary on October 9. Mrs. Barbara Rippy was honored for her contributions to our new Bookstore and Student Center as well as the Student Center Courtyard to be named for her husband. The reception featured a 50th Anniversary cake given by the Chancellor's office.

On October 20, Isaac McKissick offered the first of a series of Leadership Development programs funded by the Whitener Leadership Endowment for the new Student Success Center. Tutors are becoming more and more popular in the new Center as the semester progresses.

USC Union enrollment is 569 this semester. We are marketing the Elementary Education degree with USC for spring enrollment. The students enjoyed a special Halloween costume contest, and we are planning a Thanksgiving dinner.

Be remembered forever with a brick in our New Student Center Courtyard. Contact Dean Alice Taylor-Colbert or Public Relations Director Annie Smith for details.

Faculty News:

Christine Sixta Rinehart

I was accepted to present a paper at the annual International Studies Association conference in Atlanta, Georgia, March 16-19, 2016. See citation below.

- Sixta Rinehart, Christine. (2016). "Is Peace Really Cheaper than War? A Cost Analysis of American Drone Targeted Killing in the Middle East." To be presented at the 57th International Studies Association Conference, March 16th-19th, 2016 Atlanta, GA.

I received a book contract in the summer to publish my book.

- Sixta Rinehart, Christine. (Forthcoming 2016). *Targeted Killing in the Middle East: An Appraisal of American Counterterrorism Policies*. Under contract with Lexington Books (Assistant editor Katherine Tafelski).

Allan Charles

I have just published the 3rd edition of the History of Grace United Methodist Church, 1873-2015.

Helene Maire-Afeli

The project “teaching leadership in undergraduate chemistry course” for which I received a grant Summer 2015 was presented October 30th on USC-Union campus. This project for National Chemistry Day enables my students to graduate with leadership distinction as well as participate in a community service event since our attendees were local elementary school and home school students. It was a real success. We had about 200 attendees: Christian Day School from Union, Monarch Elementary, Foster Park Elementary, as well as families of home school children.

Alice Taylor-Colbert

Completed two days of final SACSCOC off-site accreditation compliance review of three research institutions in Atlanta, Georgia, November 5-6, 2015.

Palmetto College Campuses Faculty Senate Meeting, 11/6/2015
Committee Report from Rights & Responsibilities

Today in committee we worked on the timeline for the tenure and promotion process for mid-year hires. We used the mid-year T&P timeline that Columbia uses as a frame of reference and adapted it to better suit the particulars of the T&P process for the Palmetto College Campuses. We successfully mapped out what all of the dates for that process for PCC would be. Between now and the next Senate meeting we will work remotely to create a clean document reflecting that timeline to incorporate, and incorporate that into an official motion to put on the table at the next Senate meeting.

With the short time we had remaining after working out those mid-year T&P dates, we briefly discussed the status of our other agenda items and agreed that we would get into them in more detail in the spring semester.

R&R Members Present:

- Randy Lowell – Chair
- Maggie Aziz
- Sarah Miller
- Mac Jones
- Jason Holt
- Suzanne Penuel
- Dana Lawrence

**Courses & Curriculum Report to the
Palmetto Campuses Faculty Senate (November, 2015)**
Robert B. Castleberry

The Courses & Curriculum Committee has met once since my last report to you. The next meeting will be in three days (we get to act on 153 proposals). I remind you that interested individuals should check the USC Faculty webpage for reports on the Senate's actions on the committee's recommendations.

A number of programs will be revised next year: all of the Darla Moore School of Business degrees, different CSCE degrees and the CSCE minor, the ECON degree, the degree in Mechanical Engineering, a nursing degree, and some of the HRSM concentrations.

Concerning the BADM majors, there were some changes to the "general education" component of the major. Previously, students met the ARP requirement by taking MATH 122 and then (generally) another math. Starting next year, they will take MATH 122 and STAT 206 (a statistics course recently created and also approved for ARP credit). Also, an additional 3-10 hrs. of specific coursework will become 3-10 hrs. of electives. A few courses had changes to their prerequisites (CSCE 201 and ECIV 101)

They are developing an Islamic World Studies minor.

Several of the ENGL 280 series courses were changed – they are considered to be topics courses. As I understand the process, faculty who are approved to teach the course don't need to be "re-approved" each time the topic changes. As has already been worked-out with Chris Nesmith, the topic titles will be sent to Chris who will send them on to Arts & Sciences for vetting and forwarding to the Registrar.

As previously indicated, Monday the Committee will consider 153 proposals. A large number of these involve changing course pre-requisites (including for ACCT 225 and an abundance of CHEM courses including 111 and 112). Also to be considered are program changes in SOWK, PEAT, EXSC, CHEM, CSCE and ART.

The Provost's website should have a link to all the proposals to be considered.

I remind you that both before and after each meeting of the Courses & Curriculum Committee, I report to contact people on each of our campuses. Please let me know if you wish to be one of those contact people.

Thanks,
Robert

rcastle@uscsuinter.edu

Palmetto College Campuses Faculty Senate
November 6, 2015 Faculty Senate Meeting
USC-Sumter

Report from USC-Columbia Faculty Welfare Committee

To: Palmetto College Campuses Faculty Senate

From: Shelley AJ Jones, Extended University
PCC Representative to USC-Columbia Faculty Welfare Committee—2015-2018

Meeting Dates: October 19, 2015

The Columbia Faculty Welfare Committee discussed its recent email notification for faculty stating that employees covered by the State Health Plan can receive influenza immunizations with no co-pay through in-network pharmacies/providers. CFWC will no longer need to provide funding for these immunizations. CFWC will reach out to the Student Financial Aid Office to begin planning for improved communication to faculty regarding available resources for tuition assistance and financial aid. CFWC is also preparing for Provost Gabel's visit, planned for the committee's next meeting on November 16, 2015. Please direct any Palmetto College faculty concerns you wish CFWC to raise in its meeting with Provost Gabel to Shelley Jones at sajohns6@mailbox.sc.edu.

Palmetto College Faculty Advisory Committee

The remaining members of the Faculty Advisory Committee were appointed since the last Senate meeting. They are Ron Cox and Lisa Hammond from Lancaster, and Ray McManus from Sumter. The other elected members from the campuses are Shelley Jones, Extended University; Suzanne Penuel, Lancaster; Sarah Miller, Salkehatchie; Eric Reisenauer, Sumter; and Avery Fouts, Union.

The committee met on October 23. The committee approved some minor changes to the BLS and BOL Program of Study forms to improve them for advising purposes.

The committee also discussed but did not vote on:

1. Modifying the degree requirement for the number of hours currently required at the “400 level” for the BLS degree program to state “300 or above” only, due to differences among numbering systems within various disciplines in the USC catalog.
2. Modifying the requirement that disciplines in the BLS be limited to particular groupings or “tracks” to allow for more flexibility for students.
3. The inclusion of a new course, PALM 495, “Service-Learning” which was approved by the Columbia Faculty Senate last spring, as an additional option alongside PALM 494, Internship.
4. The creation of a new PALM course in place of UNIV 401, primarily to avoid confusing this course with the UNIV 401 sections for Graduation with Leadership Distinction.

The committee plans to vote on these items and send them to Systems Affairs for consideration before the next senate meeting.

Also, just as an update, the proposal to add the Native American Studies and the Health Education, Behavior and Promotion tracks to the BLS degree is in the approval pipeline for the Columbia Faculty Senate.

Submitted by Chris Nesmith

###

Systems Affairs Motion 3: Proposed changes to BLS/BOL Foreign Language Requirements

Palmetto Faculty Advisory Committee

Proposed: 3/28/14 (Revised 3/18/15)

I. Current Situation

- Both the BLS and BOL require “Demonstration of proficiency in one foreign language equivalent to minimal passing grade on exit exam in 122 course.”
- This was adopted when the BLS was first proposed and modeled on the requirement for the CAS.
- The BOL also adopted the same General Education requirements for the BLS.

II. Current Issues

- No foreign language courses are currently approved for online delivery in our catalog. Therefore online students who need language requirements must take them via concurrent enrollment through Aiken or Upstate, or at another institution.
- Many returning students have prior foreign language credit, some even 6 hours, but not 122 (see “Reasons” below for more on why). With many years since their last language class they cannot test into 122 directly. Some must retake 110, and some need to start over altogether.
- 122 does not have many transfer equivalencies—none at the technical colleges and some 4-year colleges do not have courses that transfer as equivalent to 122.

III. Examples

- HRSM: “GFL: Students must demonstrate proficiency in a foreign language by achieving a score of 2 or higher on the foreign language placement test or by completing one foreign language course through to 110 or 121. See list of approved GFL courses.”
- Business: “Students shall demonstrate in one Foreign Language the ability to comprehend the topic and the main ideas in written and, with the exception of Latin and Ancient Greek, spoken texts on familiar subjects. This ability can be demonstrated by achieving a score of two or better on a USC foreign language test. Those failing to do so much satisfactorily complete equivalent study of foreign language at USC.”

IV. Reasons to Consider this Solution

- The 122 requirement is a higher standard than most other colleges at USC—such as the Moore School, Public Health, Social Work, Music etc. which only require 6 hours of foreign language. HRSM only requires one course.
- Our two degree programs are increasingly being sought by students who are interested in a degree-completion program, and this requirement may add an additional semester or two for many of them.
- Faced with this hurdle, some students are opting not to apply with us at all.
- Advisors report that some current students find this to be the primary obstacle to actually pushing through to graduation or at times transferring to a less challenging option to avoid it.
- For BOL students this is a very high bar that isn’t arguably equivalent in this more business/professional oriented discipline.

- What is our objective for the student in regards to the foreign language requirement? Can that be met by requiring only 6 hours?

System Affairs Motion

The System Affairs Committee considered the proposal from USC Sumter to add an Associate in Science (business) degree at the November 6th, 2015 PC Campuses Faculty Senate meeting. Please find the degree proposal attached above. The committee presented the following motion to the senate:

Motion:

All associate degrees currently on Palmetto College campuses are PC campus degrees and as such may be offered by all PC campuses. The senate charges administration of PC campuses to pursue the necessary approval to ensure the ability of any PC campus to offer such degrees.

The above motion was passed by the senate.

ASSOCIATE IN SCIENCE (BUSINESS) DEGREE WORKSHEET

(for students entering USC In FALL 2015 and thereafter)

PROPOSED

NAME:	
Student Number:	
Anticipated Major:	

I. Communication/Written Component (CMW) - 6 hours
ENGL 101 (grade of C or better)
ENGL 102 (grade of C or better)

II. Analytical/Problem Solving Skills (ARP) - 3 hours
One course chosen from: MATH 122 or 141 or 170; or CSCE 101 or 102; or PHIL 110; or STAT 110 or 112 or 201

III. Scientific Literacy (SCI) - 4 hours
One SCI-approved course. Must include lab.

IV. Global Citizenship/Multicultural Understanding: Foreign Language (GFL) - 0-6 hours
Foreign language courses (SPAN recommended) through the 110 level or a score of "2" or better on placement test.

V. Effective, Engaged and Persuasive Communication: Spoken Component (CMS) - 3 hours
Requirement must be met by taking SPCH 140
SPCH 140

VI. Global Citizenship/Multicultural Understanding: Social Science (GSS) - 3 hours
Requirement must be met by taking one Carolina Core-approved course in PSYC or SOCY

VII. Aesthetic & Interpretive Understanding (AIU) - 3 hours OR Global Citizenship/Multicultural Understanding: Historical Thinking (GHS) - 3 hours OR Global Citizenship/Multicultural Understanding: Social Science (GSS) - 3 hours OR Values, Ethics, & Social Responsibility (VSR) - 3 hours
Requirement met by choosing ONE of the following:
* One Approved GHS course
* One Approved AIU course
* POLI 201 (GSS & VSR), POLI 341, OR POLI 370

PROPOSED

VIII.	PROFESSIONAL AREA COURSES (15 Hours) - Grade of "C" or better required
	ACCT 225
	MGSC 291 or ACCT 324
	BADM A371 or MGMT 371
	BADM A363 or FINA 363 or FINA 369 or FINA 341 or PHIL 320 or PHIL 324
	ECON 221 or 224 or FINA 301 or FINA 364 (see note below)

Credit cannot be received for both ECON 224 and either ECON 221 or ECON 222.

IX.	BUSINESS MAJOR COURSES (15 Hours) - Grade of "C" or better required
	ACCT 226 or ITEC 143
	ECON 222 or ECON 224 or ITEC 270 (see note below)
	BADM A345 or ENGL463 or ITEC 242 (see note below)
	MGSC 290 or ITEC 264
	BADM A350 or MKTG 350 or MGMT 374 or MGMT 376

Credit cannot be received for both ECON 224 and either ECON 221 or ECON 222.
ENGL463 or ITEC 242 do not qualify for the Aiken Business Baccalaureate degree.

Students interested in pursuing a Business degree in Columbia or Aiken will need to take ECON 221 and ECON 222

Electives
Sufficient Credit to have earned 60 hours total. No more than three (3) hours of PEDU credit may count.
MGSC 291 (recommended for students interested in a Columbia or Aiken Business Baccalaureate degree)

- Other requirements:**
- 1. 2.00 GPA (minimum) required on all work attempted at USC
 - 2. Final 15 semester hours must be earned at USC Lancaster

Rationale for the Degree

The Associate in Science (Business) Degree was approved for USC Lancaster by the Palmetto College Faculty Senate in Fall 2014. The proposed Associate in Science Business Degree for USC Sumter is identical to the Lancaster degree, with the exception of having added some equivalent Aiken courses taught by USC Sumter faculty, and removed some equivalent courses not taught at USC Sumter.

USC Sumter can offer the proposed Associate in Science (Business) Degree at no additional cost.

The proposed degree would be of great benefit especially to students who wish to pursue a four-year management degree through USC Aiken or Palmetto College, or a four-year business degree on the Columbia campus. Frequently students transfer from other two-year institutions to USC Sumter with a two-year degree in business or accounting. Many of the courses transfer to USC, but as GenEd electives only. Such courses are 100 level or 200 level courses which, because of AACSB accreditation, will not transfer as similar 300 level or 400 level courses. As a result, the students are wasting a financial resources and time taking courses that do not count toward their last sixty hours of their four-year degree.

Currently, we are not aware of any other two-year institutions in the market we serve that offer an equivalent degree.

Proposed Revisions to the *Palmetto College Campuses Faculty Manual*
Palmetto College Campuses Faculty Senate
University of South Carolina

Brief Title of Proposed Change	Timely Publication of Substantive Motions II (Lawrence Rule)
Committee Proposing Revision	Executive Committee
Date of Presentation to Senate	
Senate Approval Date	

Rationale for Proposed Revisions

- This motion clarifies the implementation of the previous Timely Publication of Substantive Motions rule. Under the current bylaws, the only requirement for substantive matters to be voted on is that they appear in the current bylaws. This motion further additionally requires that substantive motions not be voted on unless presented at a prior meeting (making explicit what has been only traditional up till now) and that they be published on the PCCFS website within 14 calendar days of that.

Summary of Proposed Revisions

- Moves the requirement that any substantive motion to be published in the agenda to the section on voting, and combines its language with the previous motion.

Current:

Pg 89

Rule V - Agenda

Section 1. Agenda shall be circulated to each member of the Palmetto College Campuses Faculty Senate at least three working days prior to each regular meeting. Individual members of the Senate or other members of the faculty may submit proposed items for the agenda by notifying the Secretary of the Senate at least four weeks prior to the meeting. The Executive Committee shall prepare the agenda.

Section 2. The Senate shall not give final consideration to any substantive legislative matters not included on the published agenda, unless by a two-thirds vote, the Senate shall agree to consider such matters.

Pg 88

Rule III – Voting

Only voting members of the Senate have the right to present motions and to vote. Any motion ruled substantive by the Chair of the Palmetto College Campuses Faculty Senate must be published on the Palmetto College Campuses Faculty Senate web page within ten business days of its introduction, or else it shall expire. Elections will be conducted by secret ballot, and other voting will be by voice or by show of hands, unless a voting member of the Senate makes a request to the Chair for a secret ballot. A motion for a secret ballot can be so ordered by a majority vote, or by general consent. The Executive Committee members are non-voting; however, motions originating within the Executive Committee may be presented to the Senate.

Proposed:

Pg 89

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Elections will be conducted by secret ballot, and other voting will be by voice or by show of

	<p>hands, unless a voting member of the Senate makes a request to the Chair for a secret ballot. A motion for a secret ballot can be so ordered by a majority vote, or by general consent. The Executive Committee members are non-voting; however, motions originating within the Executive Committee may be presented to the Senate.</p>
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Proposed Revisions to the *Palmetto College Campuses Faculty Manual*
 Palmetto College Campuses Faculty Senate
 University of South Carolina

Brief Title of Proposed Change	Clarification of Election Process
Committee Proposing Revision	Executive
Date of Presentation to Senate	11/6/15
Senate Approval Date	

Rationale for Proposed Revisions

- Reconcile the attempts to balance representation on executive committee with individual election of candidates.
- Make more clear that a candidate elected as Vice Chair will become Chair the following year.
- Specify the election of the Faculty Manual Liaison Officer
- Move rules of election from the description of the nominating committee to the ‘election’ section of the bylaws.

Summary of Proposed Revisions

- Allowed the Secretary/Vice-Chair/Chair/Immediate-Past-Chair to repeat campuses, and changing from one ‘at-large’ executive committee member to as many as needed (each campus not already represented on the executive committee may elect one.)
- Renaming ‘vice-chair’ to ‘chair-elect’.
- Moving the nominating committee’s nominees up to the penultimate meeting of the year, adding another chance to nominate from the floor.
- Moved the more specific balloting instructions from the Nominating Committee to the election rules section.
- Add the election of the manual liaison officer to the list of people elected at the end of the year on page 4

Section and page numbers of the current *Manual* for proposed revisions

Pages 4 (senate officers and executive committee), 5-6 (nominating committee), 85-86 (officers)

Current	Proposed
<p>Page 4</p> <p>At its final meeting of the academic year, the Senate will elect from among its members the Vice Chair, the Secretary, and one Member-at-Large to the Executive Committee. The Senate may also elect other officers.</p>	<p>Page 4:</p> <p>At its final meeting of the academic year, the Senate will elect the Vice-Chair<u>Chair Elect</u>, and the Secretary, and the Faculty Manual Liaison. The Senate may also elect other officers. <u>Any campus not already represented on the executive committee (as Secretary, Chair Elect, Chair, or as Immediate Past</u></p>

The Vice Chair of the Senate automatically becomes the Chair for the following year or upon vacancy in the office of Chair. The Vice Chair will serve at least one full term as Chair.

The Executive Committee serves as a planning body for issues which confront both the Palmetto College Campuses and the University at large. It is composed of the Chair, Vice Chair (Chair Elect), Secretary, Immediate Past Chair, and one Member-at-Large nominated and elected by the Senate from among the appropriate campus delegations. Normally, no campus shall have more than one member on the Executive Committee. However, if one campus chooses not to have a representative on the Executive Committee, then the Executive Committee may have at most two members from one campus. The Committee makes recommendations for actions to be taken by the Senate.

Pg 5-6:
Nominating Committee. This committee, chaired by the Vice Chair of the Senate, shall present, at the Senate's final meeting of each academic year, a slate of nominees for positions to be elected by the Senate. The Senatorial Delegation from each Palmetto College Campus shall choose from among its members one representative to serve on the Nominating Committee.

Chair) may also elect a member of their campus who is eligible to serve on senate as an At-Large member of the Executive Committee.

The ~~Vice-Chair Elect~~ of the Senate automatically becomes the Chair for the following year or upon vacancy in the office of Chair. The ~~Vice-Chair Elect~~ will serve for at least one full year as-Chair, or until a successor is elected.at least one full term as Chair.

The Executive Committee serves as a planning body for issues which confront both the Palmetto College Campuses and the University at large. It is composed of the Chair, ~~Vice-Chair~~ (Chair Elect), Secretary, Immediate Past Chair, and possibly one or more Member-at-Large ~~nominated and elected by the Senate from among the appropriate campus delegations. Normally, no campus shall have more than one member on the Executive Committee. However, if one campus chooses not to have a representative on the Executive Committee, then the Executive Committee may have at most two members from one campus. The Committee makes recommendations for actions to be taken by the Senate.~~

Pg 5-6:
Nominating Committee. At the beginning of the academic year, the Senatorial Delegation from each Palmetto College Campus shall choose from among its members one representative to serve on the Nominating Committee. This committee, chaired by the ~~Vice-Chair Elect~~ of the Senate, shall present, at the Senate's ~~penultimate~~final meeting of each academic year, a slate of nominees for positions to be elected by the Senate.~~The Senatorial Delegation from each Palmetto College Campus shall choose from among its~~

The Chair of the Nominating Committee shall call a meeting of the committee by March 15, at which time the committee will select, by a method of its own choosing, nominees for available positions.

At the beginning of the last meeting of the Palmetto College Campuses Faculty Senate for the academic year, the Chair of the Nominating Committee shall submit in writing, to the full Senate, the names of the nominees the committee has chosen.

~~members one representative to serve on the Nominating Committee.~~

~~The Chair of the Nominating Committee shall notify each committee member by the end of February of the positions to be filled.~~

Committee members should solicit the applications of prospective nominees from their respective campuses. Prospective nominees should exhibit a high degree of interest and a willingness to fulfill the duties required by the position. Executive Committee nominees shall be current members of the Palmetto College Campuses Faculty Senate.

~~At the beginning of the last~~Prior to the penultimate meeting of the Palmetto College Campuses Faculty Senate for the academic year, the Chair of the Nominating Committee shall submit in writing, to the ~~fall~~ Senate executive committee, the names of the nominees the committee has chosen.

In highly unusual or extenuating circumstances, the Chair of the Senate may waive these procedures and form a Nominating Committee in any manner appropriate to the temporary situation.

Pg. 86:

Article V - Elections

~~**Section 1.** Nominations for positions to be filled by Senate elections shall be made by the Nominating Committee or may be made from the floor. Voting shall be by secret ballot, and a majority is required for election.~~

At the beginning of the business session of the Senate meeting, the Chair of the Palmetto College Campuses Faculty Senate shall call for nominations from the floor.

At the end of the Senate meeting, the Chair of the Senate shall conduct a vote by secret ballot for each of the positions.

In highly unusual or extenuating circumstances, the Chair of the Senate may waive these procedures and form a Nominating Committee in any manner appropriate to the temporary situation.

**Pg. 85:
Article III - Officers**

Section 1. The officers of the Senate shall be a Chair, a Vice Chair, a Secretary, an Immediate Past Chair, a Member-at-Large, and a *Palmetto College Campuses Faculty Manual* Liaison Officer, as well as such other officers as the Senate may from time to time establish. These officers shall perform the duties prescribed by the parliamentary authority and rules adopted by the Senate. The Secretary shall serve for a term of one year. The person designated to serve as Chair will serve for a total of three years on the Senate Executive Committee, the first year as Vice Chair, the second as Chair, and the third as Immediate Past Chair. The *Manual* Liaison Officer shall be nominated and elected for a one-year term at the last Senate meeting of the year. The Liaison Officer need not be a

Section 1. At the beginning of the business session of the penultimate Senate meeting, having received a list of nominees from the Nominating committee, the Chair of the Palmetto College Campuses Faculty Senate Executive Committee shall report these nominees and call for additional nominations from the floor.

At the end of the final Senate meeting, the Chair of the Senate shall again call for nominees from the floor, and then conduct a vote by secret ballot for each of the positions. Voting shall be by secret ballot, and a majority is required for election.

Section 2. A candidate receiving a majority on the first ballot shall be declared elected. If no candidate receives a majority, the candidates receiving the highest and the next highest number of votes shall be the nominees for a second vote.

**Pg. 85:
Article III - Officers**

Section 1. The officers of the Senate shall be a Chair, a Vice Chair, a Secretary, an Immediate Past Chair, a Member-at-Large, and a ~~Palmetto College Campuses~~ Faculty Manual Liaison Officer, as well as such other officers as the Senate may from time to time establish. These officers shall perform the duties prescribed by the parliamentary authority and rules adopted by the Senate. The Secretary shall serve for a term of one year or until a successor is elected. The person designated to serve as Chair will serve for a total of three years on the Senate Executive Committee, the first year as ~~Vice~~ Chair Elect, the second as Chair, and the third as Immediate Past Chair. Executive Committee Members assume office

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currently serving Senator and is eligible for election for up to three successive terms.

Section 2. The Vice Chair and the Secretary shall be nominated and elected at the last Senate meeting of the year preceding the one during which they are to serve. They shall be nominated by the Nominating Committee or from the floor. Any voting member of the faculty may offer a nomination for Vice Chair and Secretary from the floor; however, only members of the Senate may vote in the election of these officers. Only voting members of the Senate and members of the Executive Committee shall be eligible for these offices. The Vice Chair shall assume the office of Chair at the close of the last meeting of the academic year.

Section 3. The Chair shall vote only to break a tie. Other members of the Executive Committee shall not be voting members of the Senate. Each campus is entitled to its quota of voting members in addition to its Executive Committee members.

Section 4. If the Chair becomes unable to serve during the course of the year, the Vice Chair shall assume the office and serve the remainder of that term plus the term to which regularly elected.

~~immediately upon election. The Manual Liaison Officer shall be nominated and elected for a one year term at the last Senate meeting of the year.~~ The Liaison Officer need not be a currently serving Senator and is eligible for election for up to three successive terms. Although usually elected at the end of the fall semester, the Manual Liaison Officer begins office following the summer meeting of the Board of Trustees.

Section 2. The ~~Vice-Chair Elect and~~ the Secretary and the Faculty Manual Liaison Officer shall be nominated and elected at the last Senate meeting of the year preceding the one during which they are to serve. They shall be nominated by the Nominating Committee or from the floor. Any voting member of the faculty may offer a nomination for ~~Vice-Chair and Secretary~~ these positions from the floor; however, only members of the Senate may vote in the election of these officers. Only voting members of the Senate and members of the Executive Committee shall be eligible for ~~the~~ these offices of Chair Elect and Secretary. The ~~Vice-Chair Elect~~ shall assume the office of Chair at the close of the last meeting of the academic year.

Section 3. The Chair shall vote only to break a tie. Other members of the Executive Committee shall not be voting members of the Senate. Each campus is entitled to its quota of voting members in addition to ~~any~~ its Executive Committee members.

Section 4. If the Chair becomes unable to serve during the course of the year, the ~~Vice~~ Chair Elect shall assume the office and serve the remainder of that term plus the term to which regularly elected.